



# Application to Participate in Community Events

This application should be submitted each time a troop wishes to participate in a community activity. The form should be submitted at least three weeks in advance of the activity. Submit to your Membership Delivery Manager for approval. This is to be used for activities such as parades, festivals and community service events. If the activity is more than 200 miles round trip, or involves camping on a site not owned by GSBDC, an Application for Troop Trip/Camping should be submitted.

Section 1 – Troop Information						
Name of Applicant:	Troop #:		Service Unit(s):			
Address:	City, State, Zip:					
Phone #:	Email:					
Type of Activity:	Parade	Festival	Community Event	Other:		
Location of Activity						
	Location		City	State		
Number of Participants:	Girls	Adults	Are all participants registered Girl Scouts?	Yes	No	
Has extra insurance been purchased, if needed?	Yes	No	Name of First Aider:			
<i>(Extra insurance is needed if the activity will have non-Girl Scout participants, girls or adults.)</i>						
Age level of participants on the trip? (Check all that apply):						
	Daisy	Brownie	Junior	Cadette	Senior	Ambassador Family Activity
List names and telephone number of at least two adults attending:						
Name:	Phone:					
Name:	Phone:					

Section 2 – Activity Preparedness	
What is the purpose of this activity:	
List the activities included:	
Have the following areas been reviewed with the troop to prepare for this activity? (Check all that apply):	
Buddy System	Parent Permissions have been collected
Travel Safety	Health Histories have been collected for each participant (girls and adults)
Stranger Danger	Parents understand all plans and have received detailed itineraries
Crisis Plan	Parents have received emergency contact information for the trip/camping
Insurance Claim	First Aid kit has been restocked and packed.
Reviewed Safe Travel Pledge with all participants	
The girls shared in the plans for this activity by:	

Section 3 - Transportation		
What type of transportation will be used for this activity?		
Private Vehicle/Carpool*	Leased/Rented Vehicle*	Public Transportation
*If private vehicles are being used, all cars and drivers must comply with state laws. If rented vehicle is being used, a copy of the contract needs to be on file with GSBDC. We strongly encourage purchasing the additional insurance provided by the renting company.		

I have read the Safety-Wise section in Volunteer Essentials and agree to uphold all standards.

Signature of Leader:

Date:

Signature of MDM:

Date:

Activity Approved:	
Yes	No

Mail form to Membership Delivery Manager.  
 Contact 304-345-7722 or [customer care@bdgsc.org](mailto:customer care@bdgsc.org) with any questions.