



Digital Cookie Caregiver Training



Agenda

1. What is Digital Cookie?
2. Who Uses Digital Cookie?
3. Getting Started
4. Digital Cookie Pages
5. Mobile App
6. Customer Experience
7. Digital Cookie Help Center



What is Digital Cookie?

What is Digital Cookie?

Digital Cookie

Online Selling Platform

Packed with fun, easy-to-use tools, Digital Cookie® delivers more ways to participate, more ways to sell, more ways to buy, and more ways to learn! And in addition, studies show Girl Scouts who use Digital Cookie in combination with traditional sales often sell more cookies and reach their goals faster.





Who Uses Digital Cookie?

Who Uses Digital Cookie?

Girl Scouts use Digital Cookie to supercharge their cookie business!

Girl Scouts create their own sites and share their link with customers through email, text, or social media.

Girl Scouts take orders and track purchases (**Customers** purchase cookies).

Girl Scouts and caregivers can manage their online sales, inventory, and financials using Digital Cookie.

Troop Cookie Managers use it to set up and manage sales for their troop's online sales site, including taking payments at a cookie booth on the mobile app.

Troop Cookie Managers support Girl Scouts and families with visibility to their online progress.



Girl Scout and Caregiver Experience

Registering for Digital Cookie

Receive Email

**::INSERT PARENT
REGISTRATION EMAIL
DATE::**

Sender: "Girl Scout Cookies"
email@email.girlscouts.org

Subject: It's time to register
your Girl Scout for Digital
Cookie!

Click "Register Now" In Email

Create Password and Login

All users must register through
their Digital Cookie registration
email every year.

REGISTER NOW

No Registration Email

View the "No Registration Email" Tip Sheet

- Check promotions, junk, and spam folders for email.
- Make sure myGS account is updated with the correct email.
- Add the sender's email to your contacts list.

Registering for Digital Cookie



Watch Safety Video with Girl Scout

At the end of the video, you will need to click the green continue button.



Approve Terms and Conditions and Safety Pledge

Be sure to read the safety pledge with your Girl Scout and check the box to accept both documents.

Activate Girl Scout(s)

After clicking the Activate button you will be able to update your Girl Scout's preferred name. This name will be on the storefront and in the customer's emails.

13+ Girl Scouts

You will also have the option to add your Girl Scout's email if 13 or older. Do not add the email address you used to log into Digital Cookie, This is optional, skip this box if you do not want to add an email.



Digital Cookie Dashboard

NEW

Message from Council

Hey there, Cookie Bosses, welcome to Digital Cookie! Let's kick off the fun by setting up and sharing your very own cookie site. Keep your eyes on this dashboard to see how you're rocking your cookie-selling goals and ca...

[View More](#) ▾

Message from Council

Note of encouragement from ::ENTER COUNCIL NAME::

My Sales Goal

Sales Goal 10061 sold / 100 Goal



Congratulations! You reached your goal!

[REPLAY CONGRATULATIONS](#)

My Sales Goal

Digital sales progress bar and number of packages credited by troop volunteer.

NEW

Cyra's Cookie Site

[SET UP YOUR SITE](#)

[Watch How-to Video](#)
[Site Setup Tips](#)

Cyra's Cookie Site



My Cookie Site

Set up cookie site and then share the cookie site link or print the QR Code.

NEW

Pending Orders

✓ 0 Pending Approval

⚠ 1 Pending Delivery

[VIEW ORDERS](#)

Pending Orders

At a glance, see if their Girl Scout has any orders that need to be approved or marked as delivered.

Cheers

No Cheers yet, but that's okay! Spread kindness by sending a Cheer to a fellow Girl Scout!



[SEND A CHEER](#)

Cheers

Send the other Girl Scouts in your troop a note of encouragement for their hard work this cookie season!

Keep it up



[SEND OR VIEW CHEERS](#)

Cheers

Quick access button to "Send a Cheer" to a Girl Scout in their troop.

Pins & Badges



Track your progress towards completing your Cookie Business Badges and Cookie Entrepreneur Family Pins.

[UPDATE](#)

Pins & Badges

Track the progress toward completing the Cookie Business Badges and Cookie Entrepreneur Family Pins.

Online Sales and Marketing



Setting up the Girl Scout Cookie Site

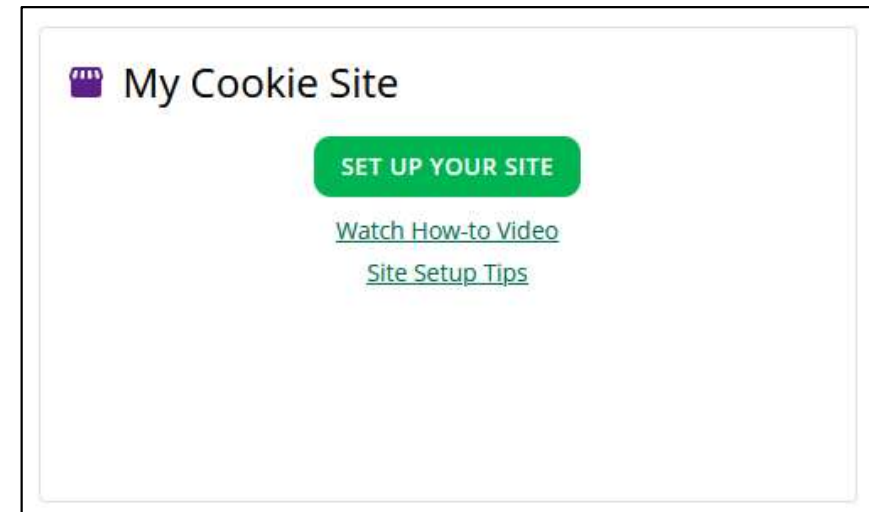
Step 2: Set up Girl Scout's Site

Have multiple Girl Scouts?
Easily switch between
each site here.



To set up the Girl Scout's cookie site:

- Click the “Site Setup” link on the menu bar.
- Or click the “Set Up Your Site” button from the home page.



Girl Scout Site Set Up

Four sections to set up the site


1. **Goal Setting: Set My Sales Target**
2. **My Cookie Story**
3. **Photo/Video Upload**
4. **Preview and Publish Your Site**

Goal Setting: Set My Sales Target

STEP 1

SET MY SALES TARGET

REQUIRED*

Your Goal Calculator

Molly wants to sell packages which = about * to help her Troop and others.


SAVE

1


2

3

The money you earn stays local, funding amazing experiences for you and your troop.

 [Learn more](#)

*When you sell cookies, it goes to your troop budget. Together, you can accomplish big things!

Step 1 help 

My Cookie Story

STEP 2 **WRITE MY COOKIE STORY** REQUIRED

Tell your customers what you and your troop plan to do with the money you earn from selling cookies.

1 →

My Girl Scout Troop will be doing a service project for the food bank going ice skating camping and to a water park.

Required

Tell your customers what you learned from selling cookies.

I love to ask people to buy cookies when they say yes. I like to sell cookies at a store and sell them to people.


← 2

Required 87 characters

3 → **SAVE** **CANCEL**

Customers want to hear how you're using cookie money — the more you tell them, the more inspired they'll be to support your cookie sales efforts!


Photo/Video Upload




Make your cookie story even better

Choose a photo or video (optional)


1

 [Upload your own photo](#)

- or -

 [Choose from the photo gallery](#)

2

 [Upload your own video*](#)


- or -

[Use the Girl Scouts video](#)

*Videos should be less than 10MB

[How to make your video](#)

3



Your Digital Cookie site will show this photo.

actual image size

Approve and Publish

STEP 3 **REVIEW YOUR DIGITAL COOKIE PAGE AND PUBLISH** REQUIRED

PARENT OR GUARDIAN: Your girl's **Digital Cookie** page **must be published** if she wants to send marketing emails or have customers order cookies online.

See your site and publish

Digital Cookie site update history

Site Setup resubmitted on Wed Oct 05 00:15:41 EDT 2016.

Updated site saved on Wed Sep 28 14:05:37 EDT 2016. You must resubmit these changes for approval.

Site submitted for approval on Wed Oct 05 00:15:41 EDT 2016.

If your button only says “see your site” you may be missing some required fields or didn’t make any changes. Go back and check that everything has been completed.

Lucy's Digital Cookie Site Preview

PARENT - OR - GUARDIAN

Lucy made **Digital Cookie** page updates that were submitted for your approval on 09/06/2022 01:15 PM CDT.

EDIT

APPROVE AND PUBLISH

Learn about approval

Lucy's site status: **Published** <https://DigitalCookie.GirlScouts.org/sci>

Digital Storefront: **OPEN** **CLOSE ONLINE STORE**

Click to edit

Click to review and publish


Digital Cookie Pages

Badges




Badges

My Daisy Pin and Badges



Year 1

Girls work with their family to earn the Cookie Entrepreneur Family pin to strengthen skills and partner with her family. Adults, look for the  throughout for special ways you can help!

Purpose: By completing these steps and earning the pin, girls will learn the key skills to cookie success with support from their family.


Steps to complete "Entrepreneur Pin"

✓

STEP 1 Set a goal


✓

STEP 3 Practice with money



Year 2

NEW! Girls who completed the Year 1 pin last year can earn the Year 2 pin for their age level. If your family didn't get a chance to earn the pin last year, you can still earn the Year 1 pin this year.


Girls will work with their families to earn the Cookie Entrepreneur Family pin to strengthen skills as they complete the requirements in Year 1 and Year 2. Adults, look for the  throughout for special ways you can help!

Purpose: By completing these steps and earning the pin, girls will learn the key skills to cookie success with support from their family.

Steps to complete "Entrepreneur Pin"

STEP 1 Set a goal

STEP 2 Decide how to reach your goal



My First Cookie Business

When you sell Girl Scout Cookies®, you run your very own business! Find out how to sell cookies and excite your customers. Then decide how you'll use the cookie money with your Girl Scout friends.

Purpose: When I've earned this badge, I will know how to sell Girl Scout Cookies and use my troop's cookie money.

Steps to complete "My First Cookie Business"

As you complete the steps in any order to earn this award, mark the box to show your progress.

★

- ☒ **STEP 1** Find out about Girl Scout Cookies

- ☒ **STEP 2** Decide how to use your cookie money and set a goal


- ☒ **STEP 3** Practice your sales pitch

Get full badge [requirements](#)

★

Congratulations!

Great job! You've earned your My First Cookie Business Badge! Get the badge [here!](#)



Cookie Goal Setter

When you sell Girl Scout Cookies®, you are running your own business. You get to work with your Girl Scout troop to decide how you will use your money. Together, you set goals and share them with real customers!

Purpose: When I've earned this badge, I will know how to set and share my goals.

Steps to complete "Cookie Goal Setter"

As you complete the steps in any order to earn this award, mark the box to show your progress.

★

- ☒ **STEP 1** Decide how you will use your money

- ☒ **STEP 2** Set a package goal

- ☒ **STEP 3** Share your goals with your customers

Get full badge [requirements](#)

★

Congratulations!

Great job! You've earned your Cookie Goal Setter Badge! Get the badge [here!](#)

Learning




Learning


[Home](#) [Badges](#) [Learning](#) [Site Setup](#) [Customers](#) [Orders](#) [My Rewards](#) [My Cookies](#) [Cheers](#)

Games and Videos


All the fun in one place! Games, videos, and a whole lot more.




Cookie Booth Bounce




Travel Video: Girl Scouts of Maine




Take Action Video: Girl Scouts of Central Texas



My Take Action Planner



Our Troop Budget: My Ideas



How to Make a Digital Cookie Video

[More Activities](#)

Cookie Program Learning

Learning to Be an Entrepreneur

Everything you do on the **Digital Cookie** site-whether you're playing a game, taking a quiz, or checking your sales progress-helps you learn how to run a business. That makes you an entrepreneur!

Click on each circle to see how to build your business skills.

Cookie Page Setup



Stay Safe and Treat People Fairly



Set Your Sales Target



Come Up with a Troop Goal

Cookie Planning

Customers




Customers

Add or import customers

My Cookie Customers

Customer List

Send marketing emails, keep customer information up-to-date, and track orders.



[Tips to get started](#)

☐ Select All

SEND MARKETING EMAIL


ADD CUSTOMER

More...

Show 10 Items 

Name	Email Address	Last Emailed	Email Title	Email Status	Total Orders	Total Pkgs
<input type="checkbox"/> Mindy Guevara	Yes				0	0

Total customers: 1
 Total emails sent: 0
 Total unique customers emailed: 0

Need help? 

Viewing Customer Information

Customer Information

[< Back to customer list](#)

Customer: Mindy Guevara

Contact Source: Website

Email: tagalongsrock@email.com

Notes:

Address:

Phone:

DELETE CUSTOMER

EDIT CUSTOMER

ADD ANOTHER CUSTOMER

Season 2025

Orders: 0

Packages added to sales goal: 0



Customers

My Cookie Customers

Customer List

Send marketing emails, keep customer information up-to-date, and track orders.

[Tips to get started](#)

☐ Select All SEND MARKETING EMAIL ADD CUSTOMER More...

Name	Email Address	Last Emailed	Email Title	Email Status
<input checked="" type="checkbox"/> Mindy Guevara	Yes			

Total customers: 1 Total emails sent: 0 Total unique customers emailed: 0

Then select which marketing email to send.

To Send email, first check box, then click Send Marketing Email Button.

Send Marketing Email

To: Mindy Guevara X

Select the email you would like to send:

☐ Open for business

☐ Still time to order cookies

☐ Thanks for your support



Please note, emails can take up to 15 minutes to send.

A full view of this email can be seen in the "Connect with Customers" timeline.

CANCEL

SEND EMAIL

Orders



Orders

Click on the
“Paid by”
name to
review
customer
and order
details

Digital Cookie Orders to Deliver

Running a Good Business

Keep track of what's been ordered, when it's approved, and when it's delivered.

2 Orders to approve for delivery in person

Click on a name to see all the details about the order. Then "Approve" or "Decline" the order.

☐ Select all in view

[Approve Order](#)

[Decline Order](#)

Show 5 items

Order #	Cookie Pkgs	Paid by	Deliver to	Delivery Address	Order Date	Days left to Approve
<input type="checkbox"/> 05089908	7	Grayson Shaw	Grayson Shaw	123 E Main St, Oklahoma City, OK	10/16/2020	5
<input type="checkbox"/> 05089911	11	Jessica Lawson	Jessica Lawson	135 SE Main St, Portland, OR	10/16/2020	5

Orders Need Help?

- When determining whether to approve or decline the order, consider:
- Is the customer a known and trusted individual?
 - Are you willing and able to get the cookies to the customer’s location before the end of the sale.
- AND
- Do you have or will you have the inventory available?
- If so, “**Approve Order.**”

Approving/Declining Orders in Bulk

☐ Select all in view

Approve Order

Decline Order

Show 5 Items ▾

Order #	Cookie Pkgs	Paid by	Deliver to	Delivery Address	Order Date	Days left to Approve
<input checked="" type="checkbox"/> 05073568	6	Jane-Anne Cathcart	Jane-Anne Cathcart	135 Main St, Hanc ock, MA	12/02/2019	4
<input type="checkbox"/> 05073570	6	Joseph Matimora	Joseph Matimora	14280 SE Fisher Way, Apt 10D, cin inati, OH	12/02/2019	4

Once you approve or decline you can't change the action and an email is deployed to the customer.

Approve Delivery for Cookie Orders

Orders selected: 2

Items to check before you approve order delivery for Jennifer:

- You have all the cookies on hand or can obtain them from your troop.
- You are willing and able to travel to the delivery address.
- You will contact the customer to arrange a delivery date and time.

When you approve delivery of these orders, the customer's credit card will be charged for the cookies and Jennifer will be able to see all order details including the customer's name and contact information. Don't forget it's important to mark when she's delivered the cookies!

CANCEL

Approve Order

Orders

Approving/Declining Orders Individually

*Once approved:
customers receive
an email to expect
their cookies
within two weeks
of when you have
them.*

ACTION ITEM: Check your cookie inventory and delivery address before you approve delivery. [Get more info](#)

Order Detail Approve for Delivery

Order Number: 05758868	Order Status: Needs Approval
Deliver To: Trefoil Love	Order Type: In-Person Delivery with Donation
Delivery Address: 1231 Uvas St San Diego, California 92103-5127	Order Date: 9/15/2024 6:16 PM CDT
Delivery Phone: 619-867-5309	Secondary Delivery Option: Cancel Order
Ordered From: My Cookie Website	Approved to Deliver: Pending Decision
Order Paid By: Trefoil Love Add to customer list	Order Delivered:
Billing Email: mgtag22@gmail.com	
Billing Phone: 619-867-5309	

Cookies Selected	Order Summary
Thin Mints®, 2 pkgs	Purchased Packages: 5 \$30.00
AdventureFus®, 1 pkg	Donated Packages: 1 \$6.00
Trefoils®, 2 pkgs	Subtotal: \$36.00
Donate Cookies, 1 pkg	In-person Delivery: Free
	Order Total: \$36.00
	Added to sales goal: 6 pkgs

Approve or Decline Delivery

Items to review before you approve order delivery for kailMozeeM:

- You have all the cookies on hand or can obtain them from your troop.
- You are willing and able to travel to the delivery address.
- You will contact the customer to arrange a delivery date and time.

When you approve this order, the customer's credit card will be charged and kailMozeeM can see all order details including the customer's name and contact information. Don't forget it's important to mark when she's delivered the cookies!

[Decline Order](#) [APPROVE ORDER](#)

Decline Delivery for Cookie Orders

Secondary options your customers selected if their order is declined:

DONATE: 2 Orders
If you decline to deliver these orders, the customer's credit card will be charged and the cookies will be donated. Each donated order will count towards cookie sales.

CANCEL: 0 Order
If you decline to deliver these orders, the customer's credit card will not be charged as the order is cancelled.

If an order is declined, it cannot be re-approved or changed.

[Cancel](#) [Decline Order](#)

Orders to Deliver

Orders must be marked as delivered to update cookie inventory correctly.

Select all

OR

Select a customer

2 Orders to deliver

Click on a name to mark when the cookies were delivered. ⓘ

☐ Select all

Order Delivered

 Export Orders

Show 5 Items ▾

	Order #	Cookie pkgs	Deliver to	Delivery Address	Order Date	Initial Order ⓘ
<input type="checkbox"/>	05748406	8	Becky Harrigan	1231 Upas St, San Diego, CA	8/23/2023	✓
<input type="checkbox"/>	05748438	9	joanne bertucci	15171 Bangy Rd, Lake Oswego, OR	8/23/2023	✓

Completed Orders

Customers not added to the customers list will not roll over to the following year.

Digital Cookie Online Orders

3 Completed Digital Cookie Online Orders

☐ Select all

Add to Customer List

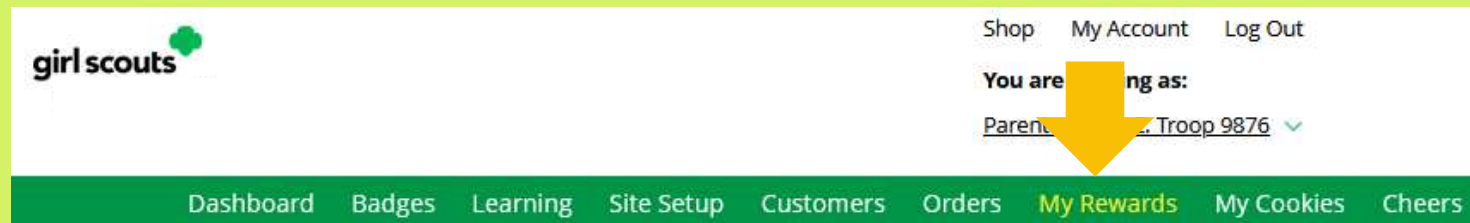
Export ▾

Show 10 Items ▾

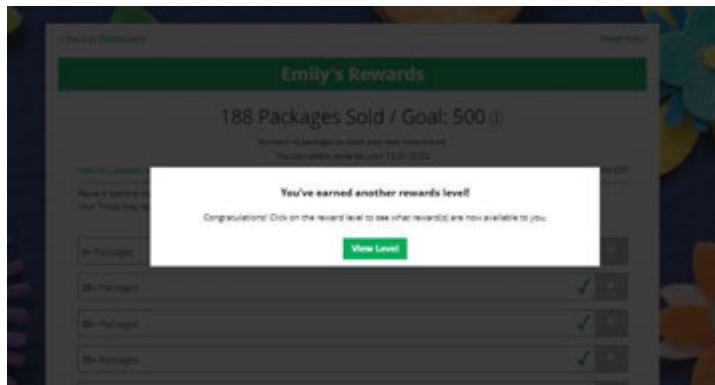
		Paid by	Order #	Cookie pkgs	Order Date	i Order Type	In Customer List
<input checked="" type="checkbox"/>	<div>View</div>	Nina Smith	00112249	10	6/26/2023	Shipped	
	<div>View</div>	Jasmin Winter	00112247	7	6/26/2023	In Person	<input checked="" type="checkbox"/>
	<div>View</div>	Jane-Anne Cathcart	00112245	5	6/26/2023	Shipped	<input checked="" type="checkbox"/>

★ Grow your customer list! Select checkboxes for the names you want to add.
 [Need Help?](#)

My Rewards



My Rewards



As Girl Scouts earns a reward, they will see a message on their "My Rewards" tab letting them know they earned another reward.

A screenshot of the "Sam's Rewards" page. At the top, it says "18 Packages Sold / Goal: 500". Below this, it says "You have 162 packages to reach your next reward level." and "You can select rewards until 1/1/2024". There is a link "View ALL council rewards" and a timestamp "Last Updated 8/20/23 12:47 AM CDT". The page lists reward levels: "500+ Packages" (locked with a purple star icon), "Digital Cookie Rewards" (277 Digital Packages Sold), "24+ Packages" (unlocked with a green checkmark), and "250+ Packages" (unlocked with a green checkmark). A yellow arrow points to the purple star icon with the text "Purple star =Goal". Another yellow arrow points to the green checkmark next to "250+ Packages" with the text "Earned Reward". A third yellow arrow points to the "Select size" dropdown menu under "Reward 1" with the text "Select Size". The dropdown menu shows options: YS, YM, YL, AS, and AM.

My Cookies













My Cookies-Initial Order Entry

Online in-person
delivery orders
are already
included. Do not
add them again.

Enter Your Offline Initial Order:

Using your paper order card, enter the number of cookie packages you are requesting from the troop. Do not enter the packages from your approved [Digital Cookie in-person delivery orders](#). Those packages are automatically included in your Initial Order.


	Adventurefuls®	-	<input type="text" value="0"/>	+		Lemon-Ups®	-	<input type="text" value="0"/>	+
	Trefoils®	-	<input type="text" value="0"/>	+		Do-si-dos®	-	<input type="text" value="0"/>	+
	Samoas®	-	<input type="text" value="0"/>	+		Tagalongs®	-	<input type="text" value="0"/>	+
	Thin Mints®	-	<input type="text" value="0"/>	+		Toffee-tastic®	-	<input type="text" value="0"/>	+
	Exploremores™	-	<input type="text" value="0"/>	+		Donate Cookies	-	<input type="text" value="0"/>	+

Total packages entered (updates after saving): 0
Digital Cookie in-person delivery packages: 0
Total packages in your Initial Order: 0

You can update and save your Initial Order as often as you wish prior to 11/03/2025.
You will need to submit the order to your troop volunteer on or before 11/03/2025.

CANCELSAVE UPDATES

[Submit to Troop Volunteer](#)

 Initial Order not yet sent to your troop volunteer.
Please finalize and send this information before the Initial Order Date.

Once
submitted, the
order will flow
to the baker's
ordering
system.

My Cookies-Inventory by Variety



- 1. Current Inventory
- 2. Pending Delivery/To Approve
- 3. Inventory Needed

Carolyn's Packages: 40

This number reflects all packages currently credited to your Girl Scout by the troop cookie volunteers. This number may not be the same as the data on your progress bar.

1

Carolyn's Cookies Inventory (Packages)

Current Inventory

-5

NOTE: Numbers may differ from the initial Order entered and is determined by the troop leader. Please contact your troop leader for more information.

Variety	Available
Adventurefuls®	0 ▼
Lemon-Ups®	0 ▼
Trefoils®	-5 ▼
Do-si-dos®	5 ▼
Samoas®	0 ▼
Tagalongs®	0 ▼
Thin Mints®	0 ▼
Toffee-tastic®	0 ▼
Exploremores™	-5 ▲
RECEIVED:	
Initial Order	0
Additional Inventory	0
DELIVERED:	
Mobile App: Cash Sales	5
Mobile App: Other Payments	0
Delivered Online Sales	0
CURRENT INVENTORY	-5
TOTAL	-5 ▼

Cyra's Packages: 160

This number reflects all packages currently credited to your Girl Scout by the troop cookie volunteers. This number may not be the same as the data on your progress bar.

1

Cyra's Cookies Inventory (Packages)

Current Inventory

81 ▲

NOTE: Numbers may differ from the initial Order entered and is determined by the troop leader. Please contact your troop leader for more information.

Variety	Available
Adventurefuls®	17 ▼
Lemonades®	12 ▼
Trefoils®	12 ▼
Thin Mints®	7 ▼
Peanut Butter Patties®	12 ▼
Caramel deLites®	17 ▼
Peanut Butter Sandwich	12 ▼
Caramel Chocolate Chip	5 ▼
Exploremores™	-13 ▲
RECEIVED:	
Initial Order	0
Additional Inventory	0
DELIVERED:	
Mobile App: Cash Sales	11
Mobile App: Other Payments	2
Delivered Online Sales	0
CURRENT INVENTORY	-13
Donate Cookies	0 ▼
TOTAL	81 ▼

2

Pending Delivery / To Approve

13 ▲

Variety	Pending
Adventurefuls®	1 ▼
Trefoils®	2 ▼
Thin Mints®	5 ▼
Exploremores™	5 ▲
Unapproved (Online Delivery)	3
Undelivered (Online Delivery)	2
CURRENT PENDING	5
TOTAL	13 ▼

3

Inventory Needed

18 ▲

Variety	Needed
Adventurefuls®	0 ▼
Lemonades®	0 ▼
Trefoils®	0 ▼
Thin Mints®	0 ▼
Peanut Butter Patties®	0 ▼
Caramel deLites®	0 ▼
Peanut Butter Sandwich	0 ▼
Caramel Chocolate Chip	0 ▼
Exploremores™	18 ▲
Current Inventory	-13
Pending	5
TOTAL NEEDED	18
Donate Cookies	0 ▼

My Cookies Tab-Inventory by Category

- 1. Current Inventory
- 2. Pending Delivery/To Approve
- 3. Inventory Needed

Rita's Packages: 6

This number reflects all packages currently credited to your Girl Scout by the troop cookie volunteers. This number may not be the same as the data on your progress bar.

Rita's Cookies Inventory (Packages)

Current Inventory

1

6▲

NOTE: Numbers may differ from the Initial Order entered and is determined by the troop leader. Please contact your troop leader for more information.

Category	Available
Exploremores	2▲
RECEIVED:	
Initial Order	2
Additional Inventory	0
DELIVERED:	
Mobile App: Cash Sales	0
Mobile App: Other Payments	0
Delivered Online Sales	0
CURRENT INVENTORY	2
Standard	4▼
TOTAL	6▼

Pending Delivery/To Approve

2

21▲

Category	Pending
Cookie	4▼
Exploremores	4▲
Unapproved (Online Delivery)	2
Undelivered (Online Delivery)	2
CURRENT PENDING	4
Standard	13▼
TOTAL	21▼

Inventory Needed

3

15▲

Category	Needed
Exploremores	2▲
Current Inventory	2
Pending	4
TOTAL NEEDED	2
Standard	9▼
Cookie	4▼

Actual Category names are different than the image



My Cookies Tab-Financials

See how much money is owed for cookies and how that has been calculated.

Quinn's Financials ⓘ

Reflects cookies and payments entered by the troop cookie volunteer.

08/31/23 12:00 AM CDT

Initial Cookies (Order Card)	61 ▲	Payments	\$392.00 ▲
Council Charity (\$5.00)	10	Online Paid	\$387.00
Cookie Packages (\$5.00)	33	Offline Paid	\$5.00
Specialty Packages (\$6.00)	18	TOTAL PAID	\$392.00
PACKAGES	61		
Additional Cookies Received	37 ▲	Total Balance Due	\$42.00 ▲
Council Charity (\$5.00)	8	Total Money Owed	\$434.00
Cookie Packages (\$5.00)	13	Total Money Paid	\$392.00
Specialty Packages (\$6.00)	16	TOTAL BALANCE DUE	\$42.00
PACKAGES	37		

My Cookies Tab-Delivery Settings

Girl Scout Delivery Settings

Allow my Girl Scout to deliver cookies










Your girl's Digital Cookie site and mobile app let a customer choose whether to have their cookies shipped or [delivered in person](#). Having both options can increase sales. You can choose to make delivery inactive if needed, and turn it back on when you're ready.

☒ **ACTIVE** Allow Girl Scout delivery on my girl's cookie site and mobile app

☐ **INACTIVE** Remove Girl Scout delivery from my girl's cookie site and mobile app

My inventory for Girl Scout delivery

If you're out of stock for a cookie, you can turn off delivery. Cyra's cookie site and mobile app will update to reflect your settings. You can turn delivery back on at any time once you get stock. Customers can still purchase and ship cookies that are turned "off".

 Adventurefuls®	<input type="radio"/> Off <input checked="" type="radio"/> On	 Lemonades®	<input type="radio"/> Off <input checked="" type="radio"/> On
 Trefoils®	<input type="radio"/> Off <input checked="" type="radio"/> On	 Thin Mints®	<input type="radio"/> Off <input checked="" type="radio"/> On
 Peanut Butter Patties®	<input type="radio"/> Off <input checked="" type="radio"/> On	 Caramel deLites®	<input type="radio"/> Off <input checked="" type="radio"/> On
 Peanut Butter Sandwich	<input type="radio"/> Off <input checked="" type="radio"/> On	 Caramel Chocolate Chip	<input type="radio"/> Off <input checked="" type="radio"/> On
 Exploremores™	<input type="radio"/> Off <input checked="" type="radio"/> On		

Girl Scout Delivery Settings

Allow my Girl Scout to deliver cookies










Your girl's Digital Cookie site and mobile app let a customer choose whether to have their cookies shipped or [delivered in person](#). Having both options can increase sales. You can choose to make delivery inactive if needed, and turn it back on when you're ready.

☒ **ACTIVE** Allow Girl Scout delivery on my girl's cookie site and mobile app

☐ **INACTIVE** Remove Girl Scout delivery from my girl's cookie site and mobile app

My inventory for Girl Scout delivery

If you're out of stock for a cookie, you can turn off delivery. Rita's cookie site and mobile app will update to reflect your settings. You can turn delivery back on at any time once you get stock. Customers can still purchase and ship cookies that are turned "off".

 Adventurefuls®	<input type="radio"/> Off <input checked="" type="radio"/> On	 Lemon-Ups®	<input type="radio"/> Off <input checked="" type="radio"/> On
 Trefoils®	<input type="radio"/> Off <input checked="" type="radio"/> On	 Do-si-dos®	<input type="radio"/> Off <input checked="" type="radio"/> On
 Samoas®	<input type="radio"/> Off <input checked="" type="radio"/> On	 Tagalongs®	<input type="radio"/> Off <input checked="" type="radio"/> On
 Thin Mints®	<input type="radio"/> Off <input checked="" type="radio"/> On	 Toffee-tastic®	<input type="radio"/> Off <input checked="" type="radio"/> On
 Exploremores™	<input type="radio"/> Off <input checked="" type="radio"/> On		

Cheers



[Shop](#) [My Account](#) [Log Out](#)

You are viewing as:
[Parent of Cyra C. Troop 9876](#) 



[Dashboard](#) [Badges](#) [Learning](#) [Site Setup](#) [Customers](#) [Orders](#) [My Rewards](#) [My Cookies](#) [Cheers](#)

Cheers

To send a Cheer, Girl Scouts can click Pick a cheer to send next to the Girl Scout they want to cheer.

Girl Scouts can only send to other girls in their troop but can receive Cheers from customers and leaders, and other girls in their troop.

Send a Cheer to Girl Scouts in your Troop

Cheer on the members of Troop 4118!

Your fellow Girl Scouts are working hard this cookie season, Send your troop members some words of encouragement.

Search for a Troop Member: **Search**

TROOP MEMBER ▲	GOAL PROGRESS ▲	
coConoCnn s	0% <input type="text"/>	Pick a cheer to send ▼
Grecc l	100% <div></div>	Pick a cheer to send ▼

NEW

Choose a Message

So proud of you ▼

Choose a Picture

Preview your Cheer

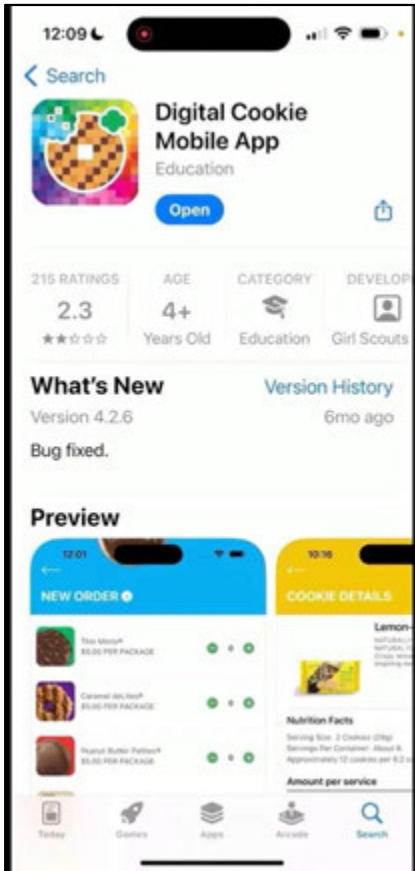
So proud of you from Cyna

SEND THIS CHEER



Mobile App for Caregivers

Digital Cookie Mobile App



IOS App Store



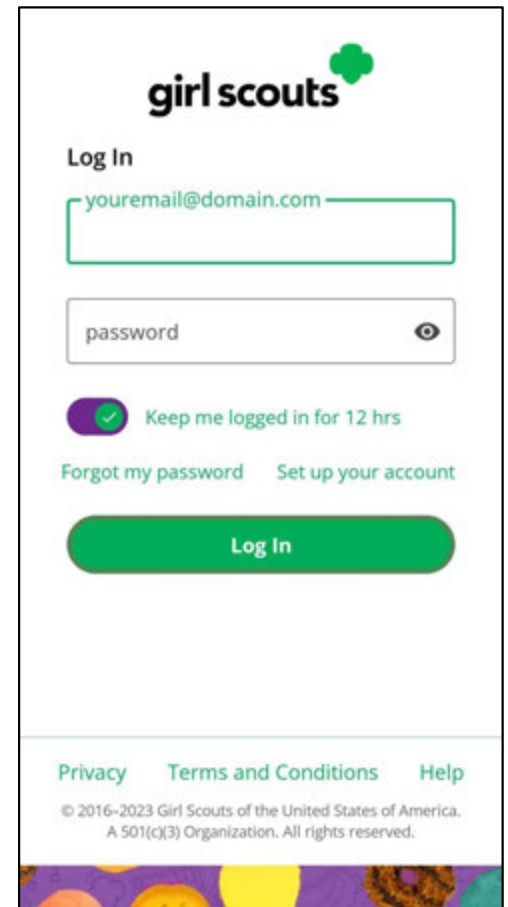
Google Play Store



- Download a new version of the mobile app each year.
- Mobile app found in App Store or Google Play store.

Logging In

- Use the same email and password use for Digital Cookie
- Girl Scout Cookie site must be published



The screenshot shows the Girl Scouts login interface. At the top is the 'girlscouts' logo with a green trefoil. Below it is the 'Log In' heading. There are two input fields: the first for email, containing 'youremail@domain.com', and the second for password, containing 'password'. To the right of the password field is an eye icon for toggling visibility. Below the fields is a checkbox with a green checkmark and the text 'Keep me logged in for 12 hrs'. Underneath are two links: 'Forgot my password' and 'Set up your account'. A large green 'Log In' button is centered below these links. At the bottom, there are links for 'Privacy', 'Terms and Conditions', and 'Help'. The footer contains copyright information: '© 2016-2023 Girl Scouts of the United States of America. A 501(c)(3) Organization. All rights reserved.' The bottom of the page features a decorative border with colorful circular patterns.

girlscouts

Log In

youremail@domain.com

password

☒ Keep me logged in for 12 hrs

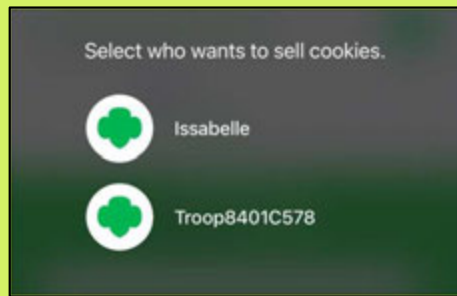
[Forgot my password](#) [Set up your account](#)

Log In

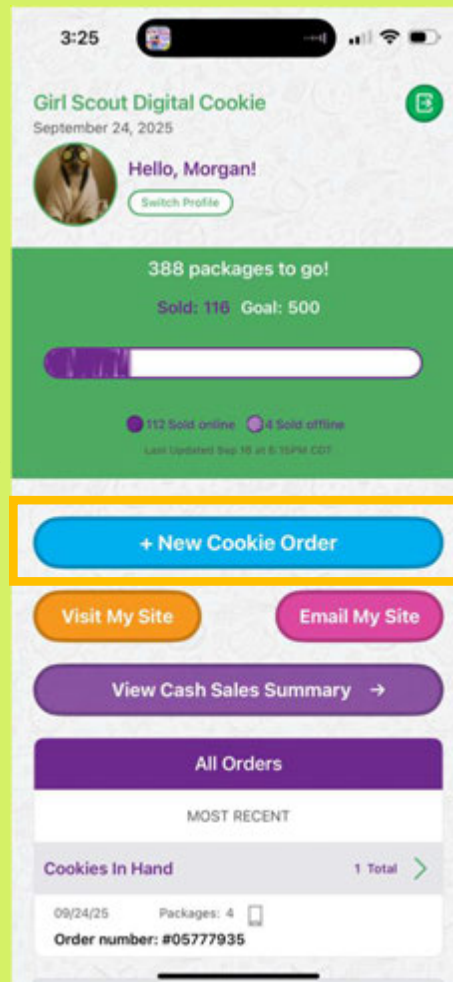
[Privacy](#) [Terms and Conditions](#) [Help](#)

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A 501(c)(3) Organization. All rights reserved.

Digital Cookie Home Screen

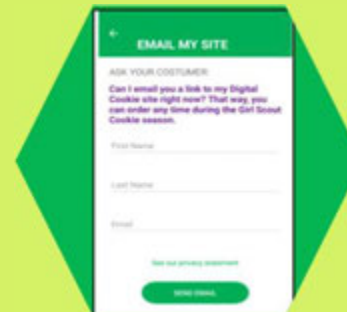


Select Girl Scout's Name



Visit My Site

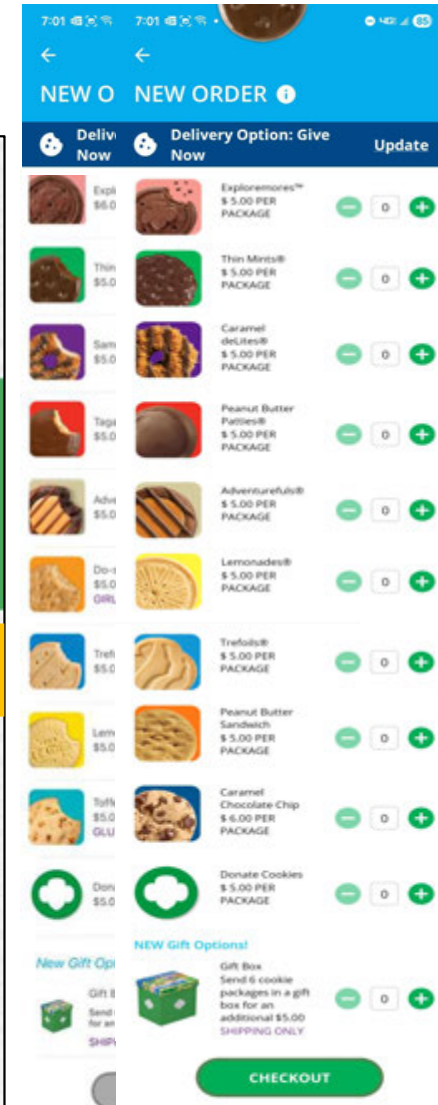
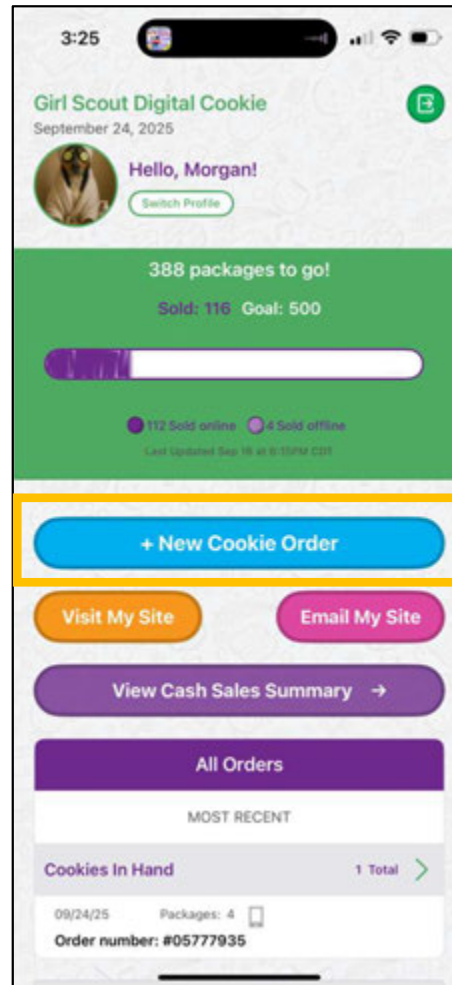
Customers can scan the QR code to visit the Troop's Cookie Site.



Email My Site

Girl Scout's can send a marketing email to a customer.

New Cookie Order

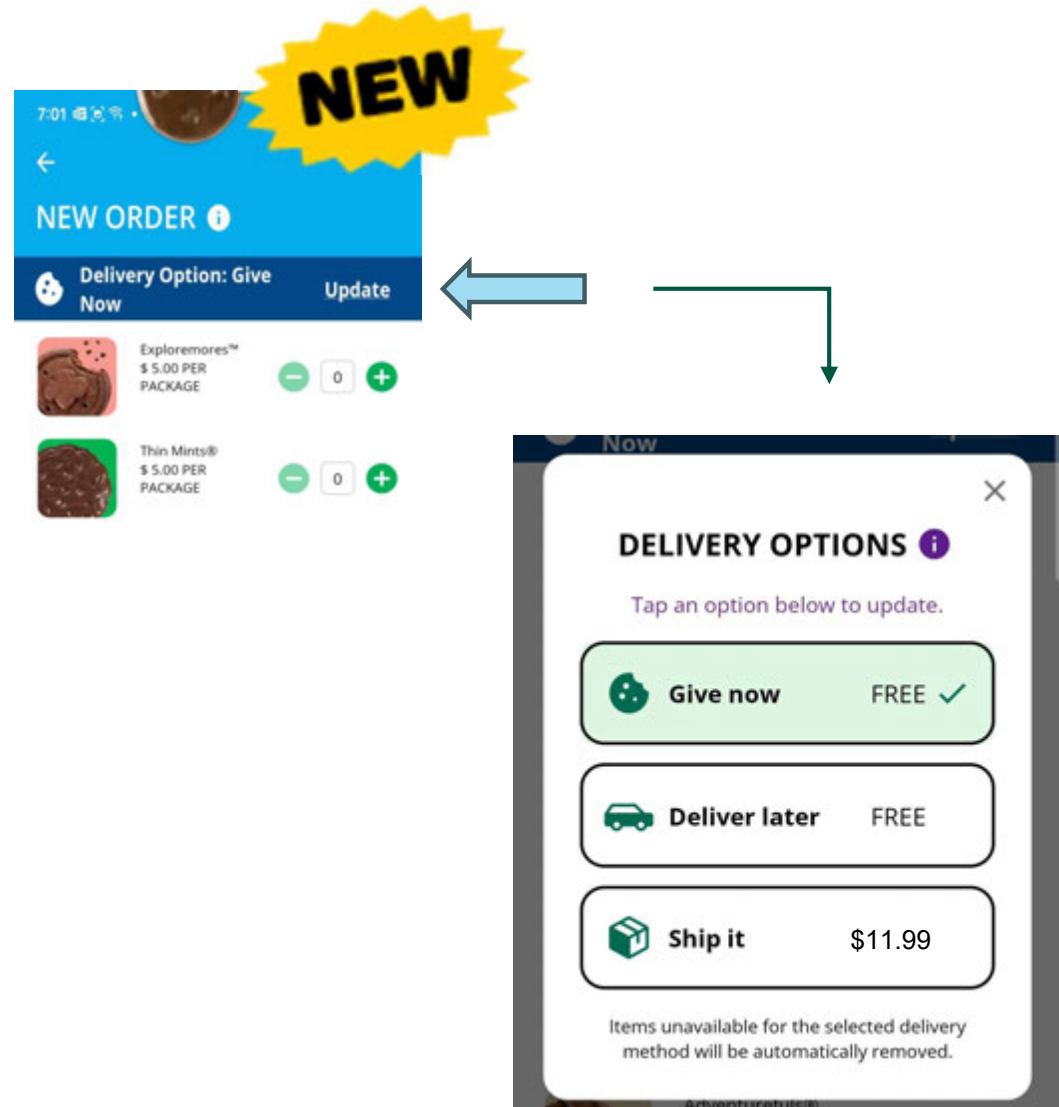


Update Delivery Type

Select Cookie Quantity

Click CHECKOUT button

Update customer's purchase type





In-Person Delivery or Shipped


Now

DELIVERY OPTIONS ⓘ

Tap an option below to update.


 **Give now** FREE ✓

 **Deliver later** FREE

 **Ship it** \$11.99

Items unavailable for the selected delivery method will be automatically removed.

Deliver in person later

CHECKOUT ⓘ  \$20.00

Deliver in person later [Edit](#)

Delivery to ⓘ

First Name

Last Name

Phone

Are you sending the Cookies in "care of" another person or to a company? ☐


Address 1

Address 2 (Optional)

City

State ZIP

Ship cookies to customer

CHECKOUT ⓘ  \$20.00

Ship cookies to customer [Edit](#)

Ship to ⓘ

First Name

Last Name

Phone

Are you sending the Cookies in "care of" another person or to a company? ☐

Address 1

Address 2 (Optional)

City

State ZIP

Visit My Site

Email My Site

Customer Pays with Cash

← CANCEL

REVIEW ORDER 🛒 \$22.00

2 Exploremores™	\$12.00
1 Thin Mints®	\$5.00
1 Trefoils®	\$5.00

SUBTOTAL \$22.00

Give cookies to customer now FREE

Not sold at a booth

TOTAL \$22.00

⚠️

Do not use public wi-fi to send your order.
Do not hand your mobile device to the customer.

CHOOSE A WAY TO PAY:

☒ Cash

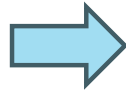
☐ Credit Card

☐ PayPal

☐ Venmo

All sales are final.

PLACE ORDER



3:54 ← CANCEL

REVIEW ORDER 🛒 \$22.00

☒ Cash

☐ Credit Card

☐ PayPal

☐ Venmo

ENTER CASH RECEIVED:

\$ 0.00 - \$ 22.00 = \$ --

Received Total Change

ASK YOUR CUSTOMER:
Would you like a receipt?

Customer Email(Optional)

Customer First Name(Optional)

Customer Last Name(Optional)

All sales are final.

PLACE ORDER

NEW

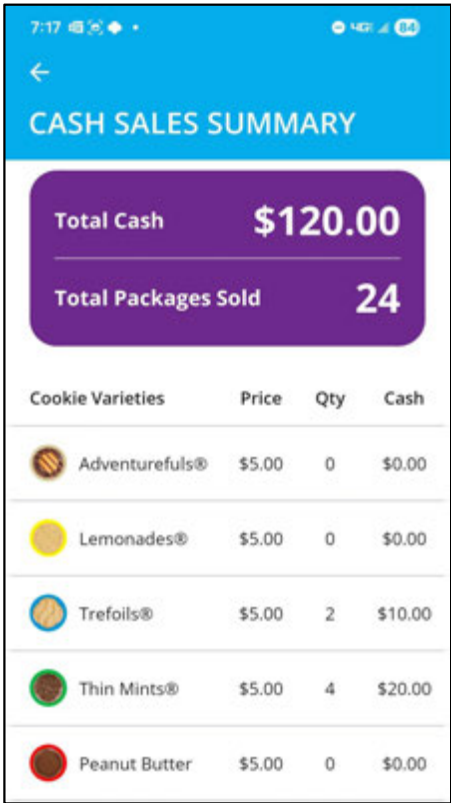
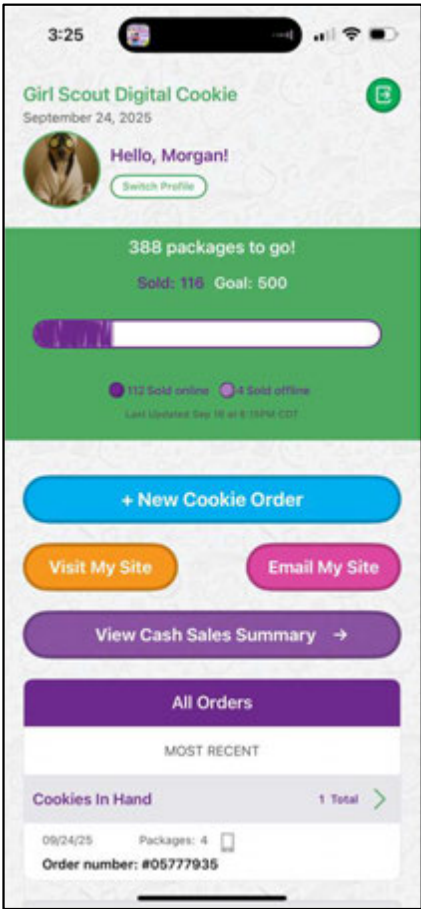
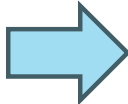
Cash payment type only available for “Give cookies to customer now” orders

PayPal and Venmo now available on all order types.

Cash Sales Summary



View a snapshot of the amount of cash that has been collected.



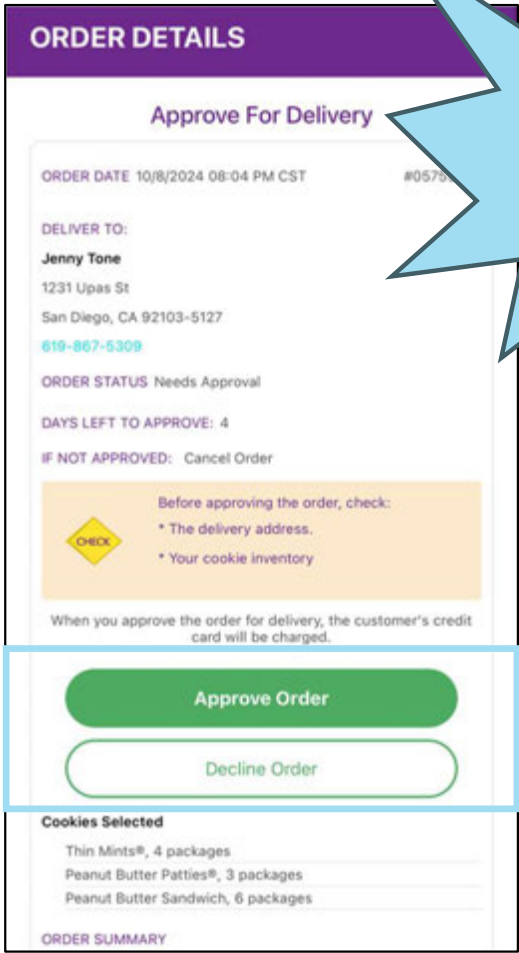
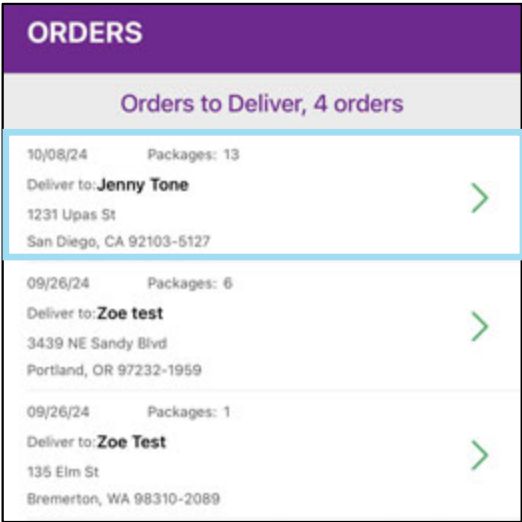
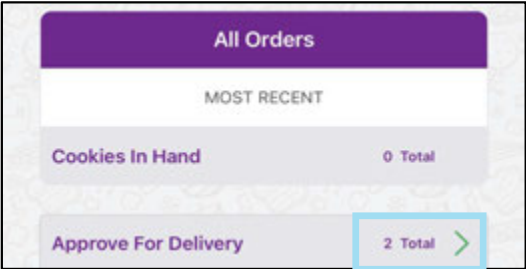
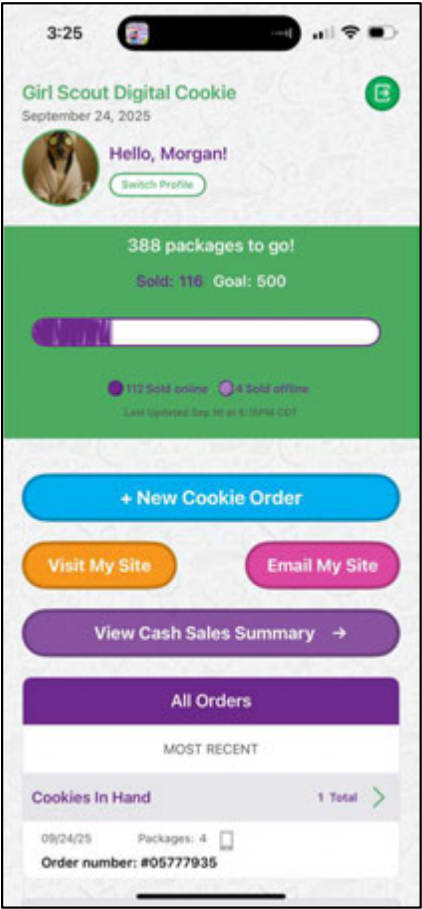
Cookie Varieties	Price	Qty	Cash
Adventurefuls®	\$5.00	0	\$0.00
Lemonades®	\$5.00	0	\$0.00
Trefoils®	\$5.00	2	\$10.00
Thin Mints®	\$5.00	4	\$20.00
Peanut Butter	\$5.00	0	\$0.00

Caramel deLites®	\$5.00	0	\$0.00
Peanut Butter	\$5.00	0	\$0.00
Caramel	\$6.00	0	\$0.00
Exploremores™	\$5.00	14	\$70.00
Donate Cookies	\$5.00	4	\$20.00
Total		24	\$120.00

NEW ORDER



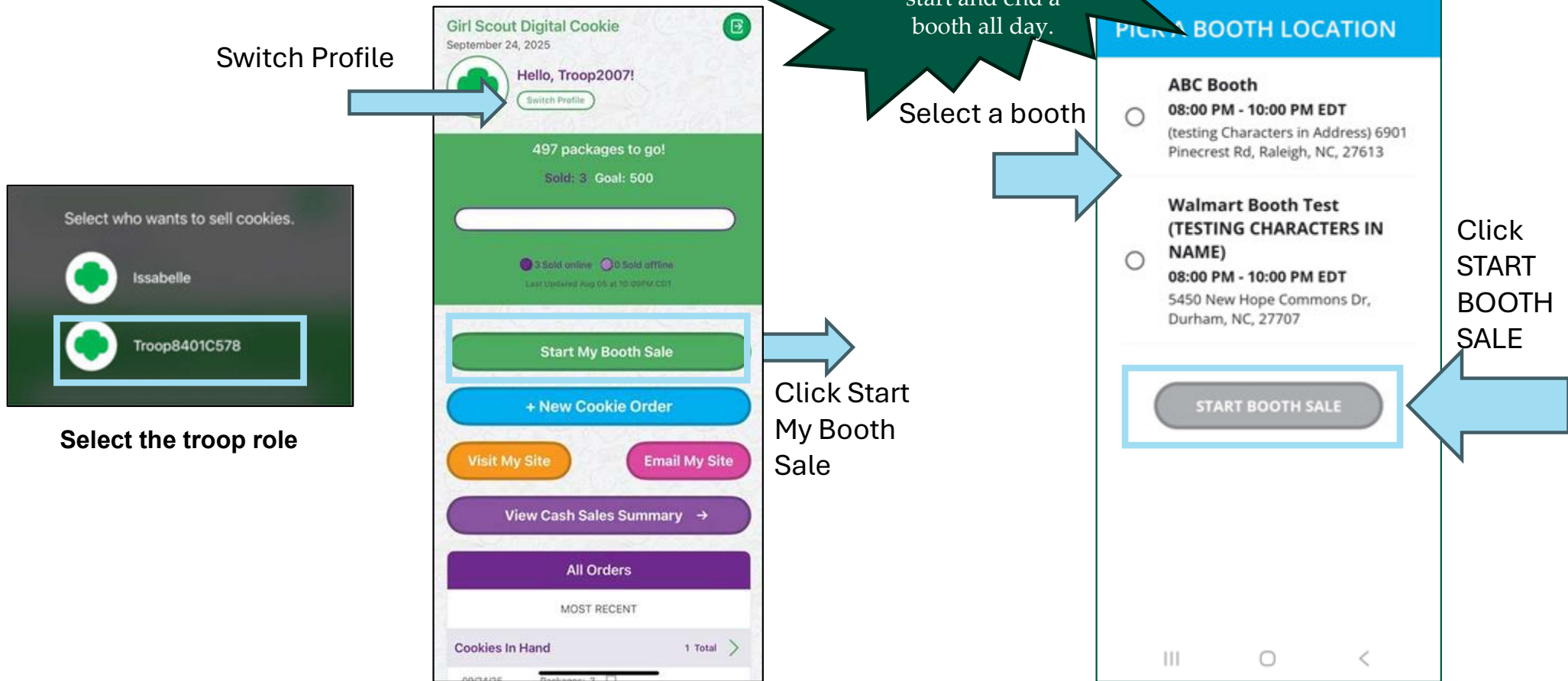
View All Orders





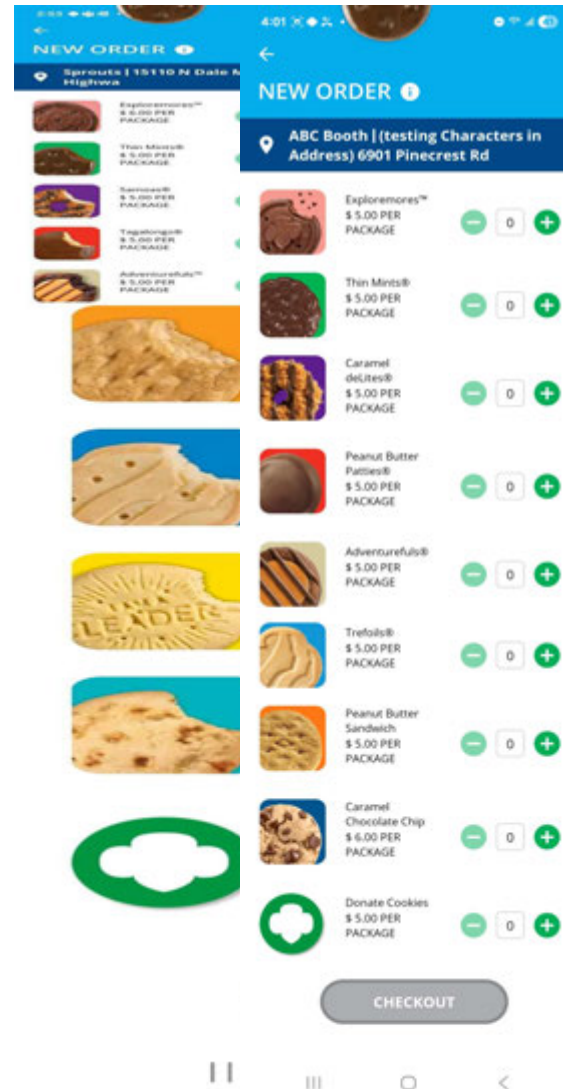
Using the Mobile App at a Cookie Booth

Starting Your Booth Sales



New Booth Order

Select Cookie
Varieties



← Cookie Booth Name

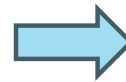
← Select Cookie Quantity

← Click CHECKOUT button

Review Order

Select how the customer
would like to pay

Booth Location




Select payment type





Click PLACE ORDER


Payment Type: Cash

CHOOSE A WAY TO PAY:

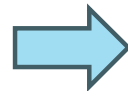
☒  Cash

☐  Credit card

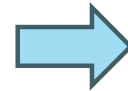
☐  Venmo

☐  PayPal

All sales are final.



2 Enter the amount of cash the customer gave



3:54 CANCEL \$22.00

REVIEW ORDER 1

☒ Cash

☐ Credit Card

☐ Venmo

ENTER CASH RECEIVED

- =

Received Total Change

ASK YOUR CUSTOMER:
Would you like a receipt?

Customer Email(Optional)

Customer First Name(Optional)

Customer Last Name(Optional)

All sales are final.

PLACE ORDER

Order Amount

1

3

Customer's change if applicable



Payment Type: PayPal or Venmo

CHOOSE A WAY TO PAY:

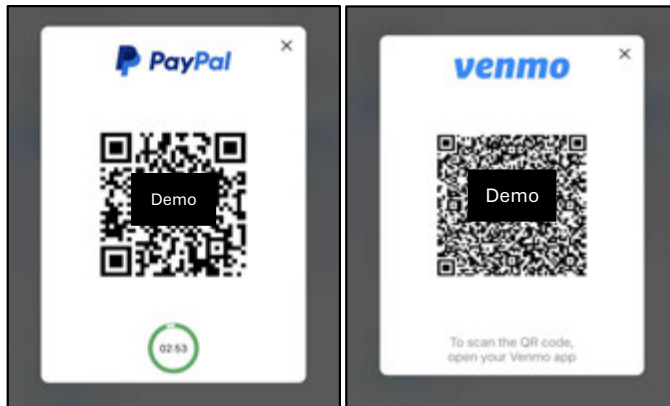
☐ Cash

☐ Credit card

☐ **Venmo**

☐ PayPal

All sales are final.



8:04 Unmute

Pay with PayPal

With a PayPal account, you're eligible for Purchase Protection and Rewards.

sb-g1lq825145403@business.exempl... [Change](#)

Password

.....

[Forgot password?](#)

[Log In](#)

or

[Pay with Debit or Credit Card](#)

[sandbox.paypal.com](#)

[Go](#)

8:04 Unmute

Pay with

CREDIT UNION 1 \$15.00

Checking ****3611 Preferred

Backup: Visa ****4570

☐ PayPal balance

☐ PayPal Credit

You have PayPal Credit! Pay over time for your purchase of \$15.00. [See terms](#)

[See More](#)

[+ Add debit or credit card](#)

Pay Later

☐ Pay in 4

4 interest-free payments on eligible purchases of \$30.00-\$1,500.00. Not available

[Complete Purchase](#)

[Payment method rights](#)

[sandbox.paypal.com](#)

8:05 Unmute

Thanks for your order!

Thanks so much for supporting Girl Scouts with your cookie order.

All proceeds stay local, helping me and my troop experience incredible programs and amazing experiences all year round, all while gaining important life and leadership skills-thanks to you!

If you'd like to purchase additional Girl Scout cookies from my online store, please click the link below.


[VISIT MY COOKIE SITE](#)


[Join](#) [Privacy](#) [Help](#)


[cuat.digitalcookie.girlscouts.org](#)


Payment Type: Credit Card

CHOOSE A WAY TO PAY:

☐  Cash


☒  Credit card


☐  Venmo

☐  PayPal

All sales are final.



REVIEW ORDER ⓘ  \$20.00

Card Number 

CVV or 3CSC

Expiration Date Month Year

Name on credit card and contact details:

First Name (optional)

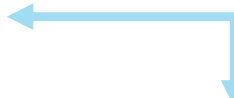
Last Name (optional)

Billing Email (optional)


ZIP (optional)

All sales are final.


PLACE ORDER



Scan Card

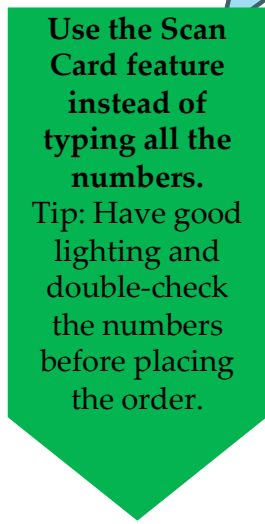


Position your card in the frame so the card number is visible





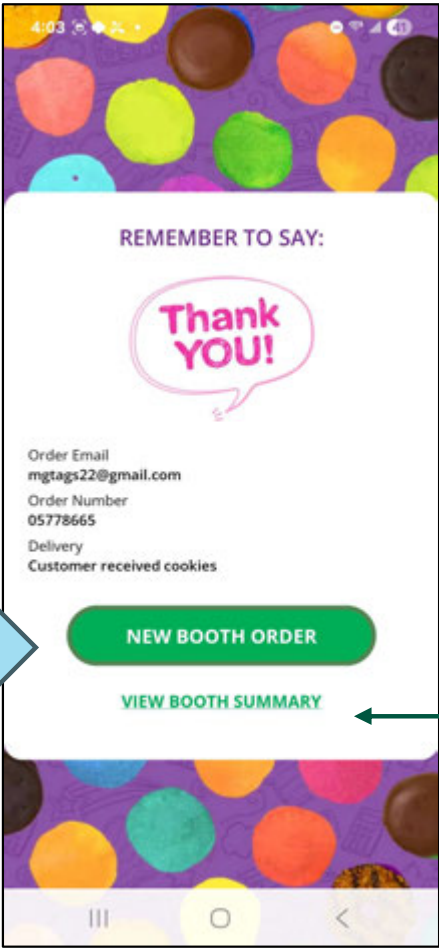
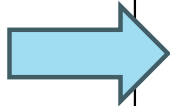
Contact details are now optional. Girl Scouts should still ask if the customer would like an email confirmation.



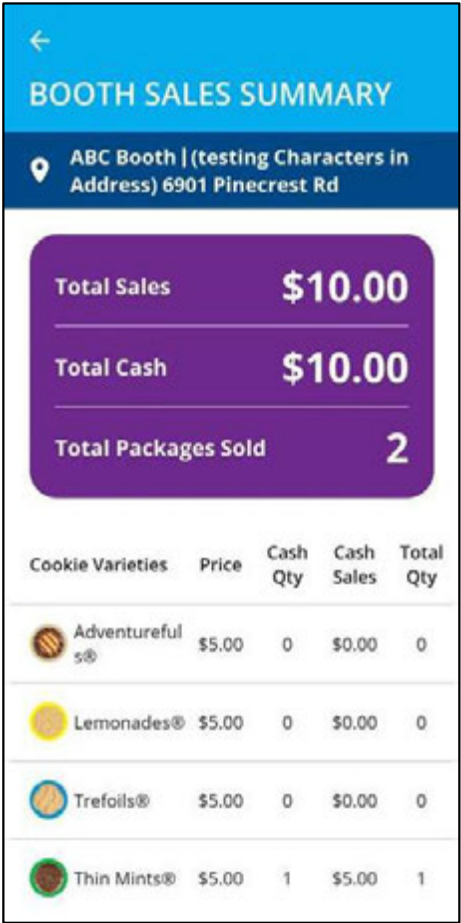
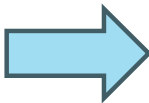
Use the Scan Card feature instead of typing all the numbers.
Tip: Have good lighting and double-check the numbers before placing the order.

Booth Summary

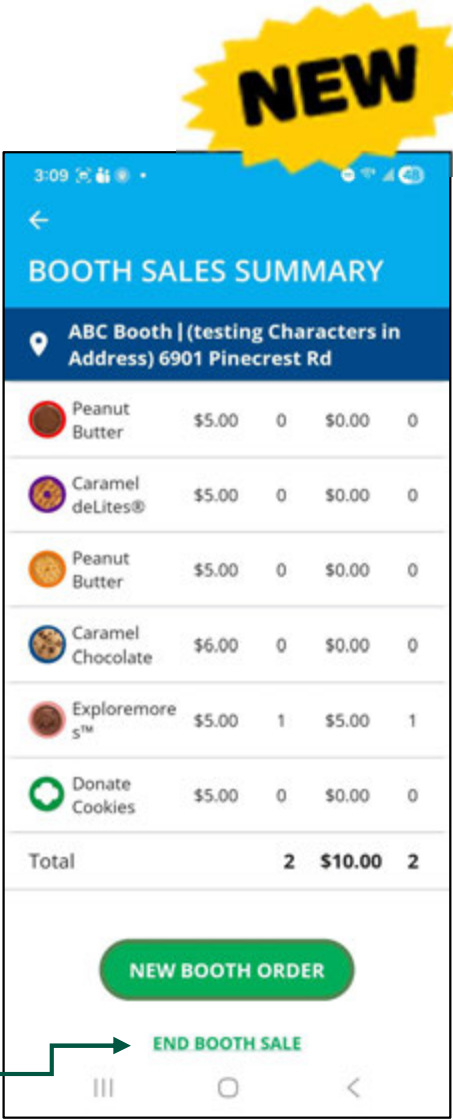
Click NEW BOOTH ORDER to process a different order



VIEW BOOTH SUMMARY to see how much sales have been processed that the current booth.



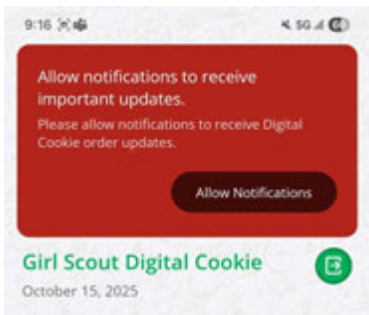
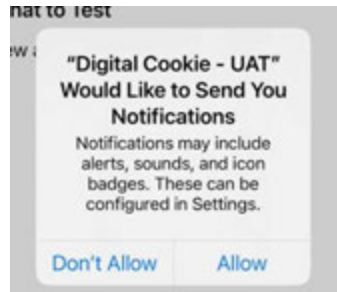
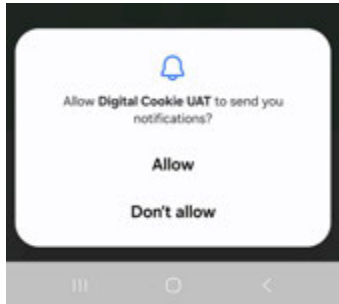
If booth is over, click END BOOTH SALE



Notifications

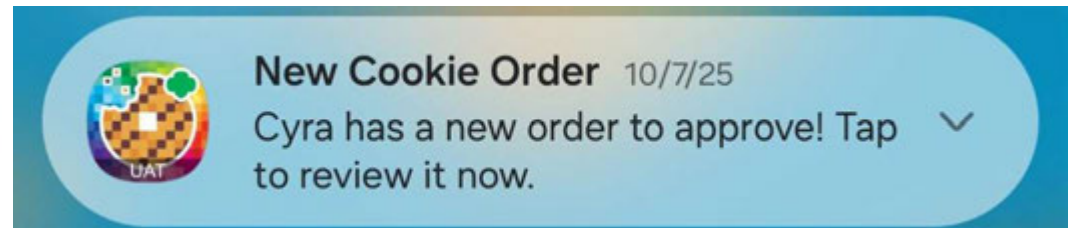


Make sure to allow notifications.

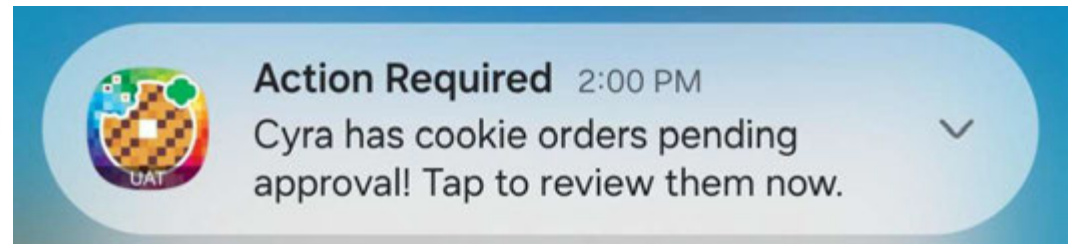


3 possible new order notifications

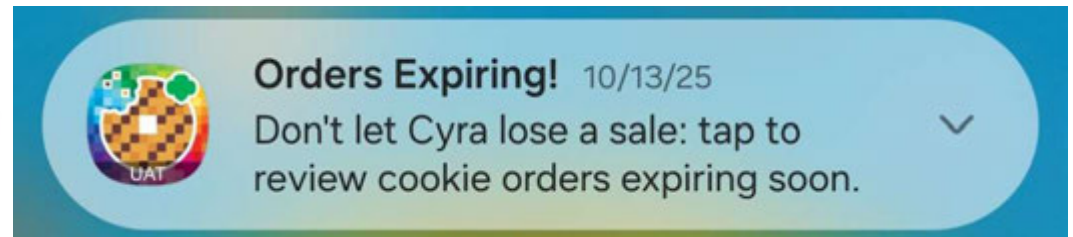
1



2



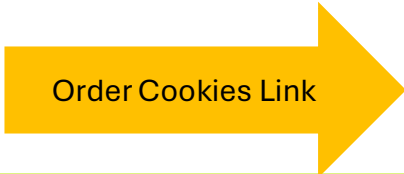
3







Digital Cookie Customer Experience

Customer View-Email







Visit my Digital Cookie® Site

Dear Kate,

I'm sharing the link to my personalized Digital Cookie® site for your convenience.

Now you can order your favorite Girl Scout cookies, and maybe even discover some new favorites!

Every cookie purchase you make supports the largest girl-led entrepreneurial program in the world. Plus, you help power amazing programs and new experiences for me and my Girl Scout troop all year long—because all proceeds stay local!

When you purchase cookies using my link today, you'll help me learn important life skills, practice leadership, and make my community a better place. Pretty sweet, right?

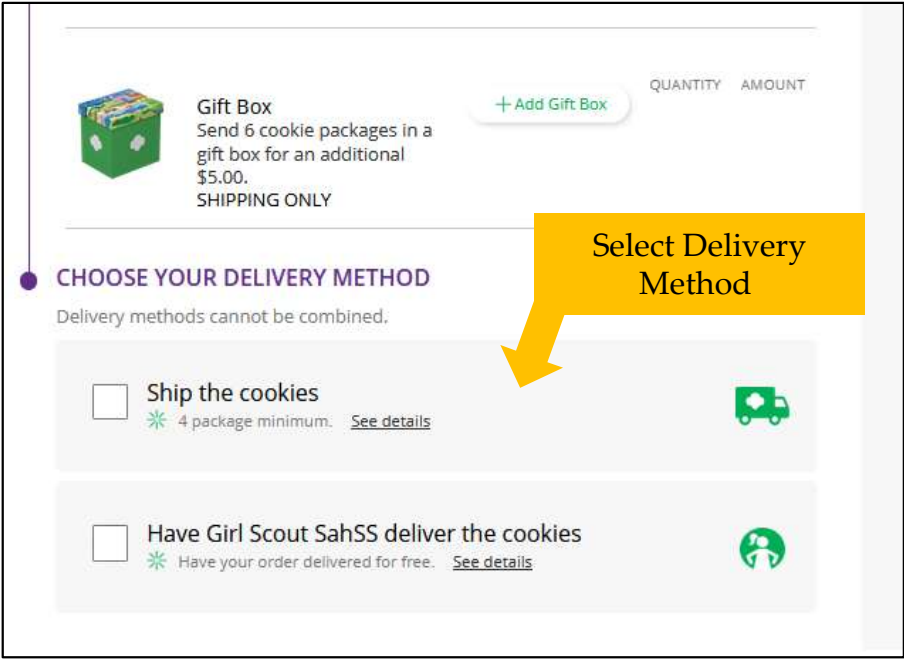
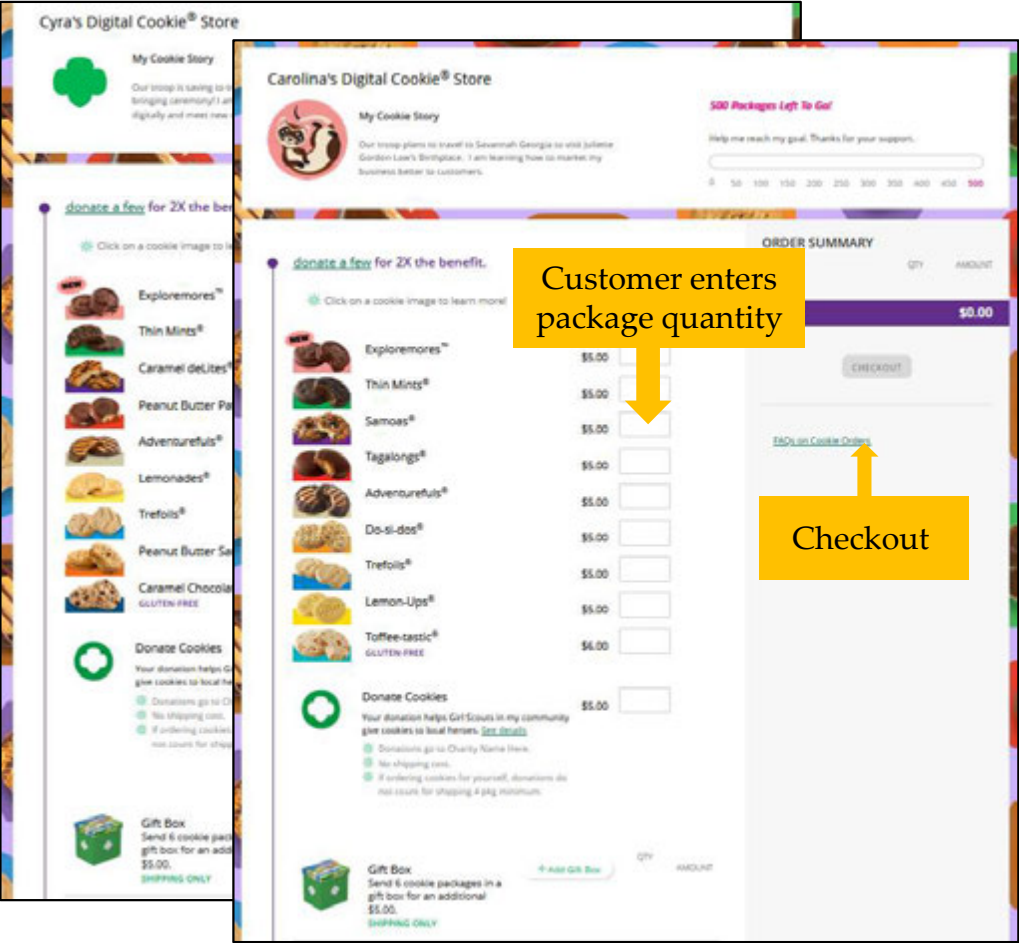
Thanks again for helping me reach my cookie goals!

Cyra
Girl Scout Cookie Program
Girl Scouts North Carolina Coastal Pines Inc

[BUY COOKIES ONLINE](#)



Customer View-Placing Order



Customer View-Checkout

Additional Information from Customers

Order Checkout

DELIVER TO

First Name

Last Name

C/O or Company Name (optional)

Address 1

Address 2 (optional)

City

State

Zip Code

Phone Number

Billing Email

(in case we need to reach you)

CONTINUE

ORDER PREFERENCES

CONNECT WITH GIRL SCOUTS (optional)

PAYMENT DETAILS

YOUR COOKIE ORDER

Edit

	QTY	AMOUNT
Thin Mints®	4	\$24.00
Adventurefuls®	2	\$12.00
Trefoils®	2	\$12.00
Donate Cookies	5	\$30.00
Subtotal		\$78.00
In-Person Delivery		FREE
TOTAL		\$78.00

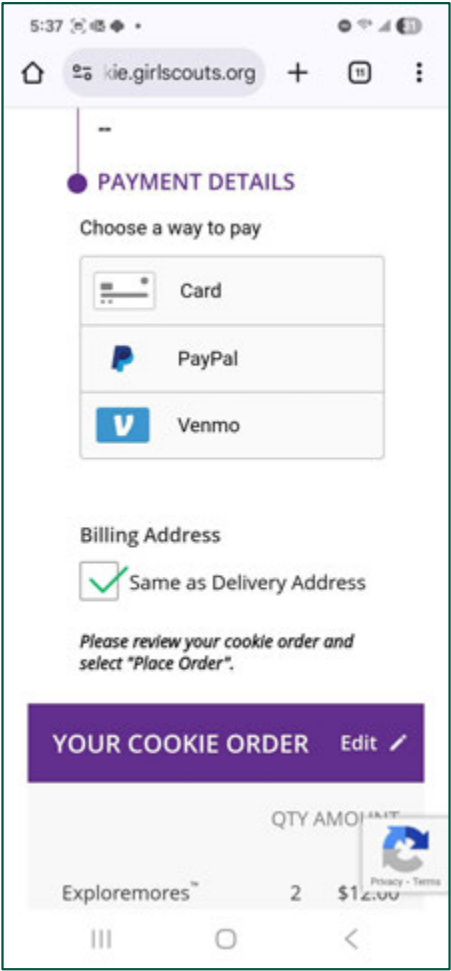
⚠ If your In-Person delivery order is approved within 5 days, you'll be contacted by Girl Scout Jan and her caregiver to arrange delivery. Thanks for your patience. All sales are final.

PLACE ORDER

⚠ By clicking the PLACE ORDER button, I agree to be bound by the [Terms of Use](#) and [Privacy Notice](#).

I have read, understand, and accept that all sales are final and cannot be changed or cancelled once placed. Please verify all billing, delivery address information, and items selected for purchase are correct before submitting your order.

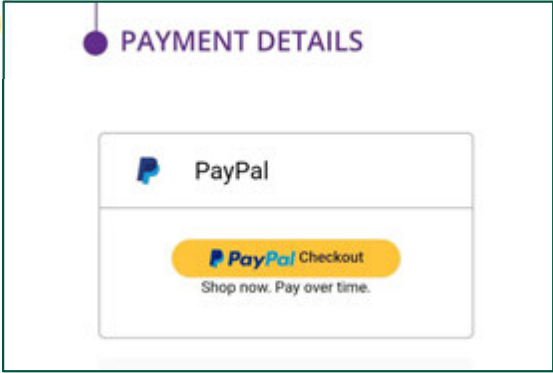
Customer View-Checkout



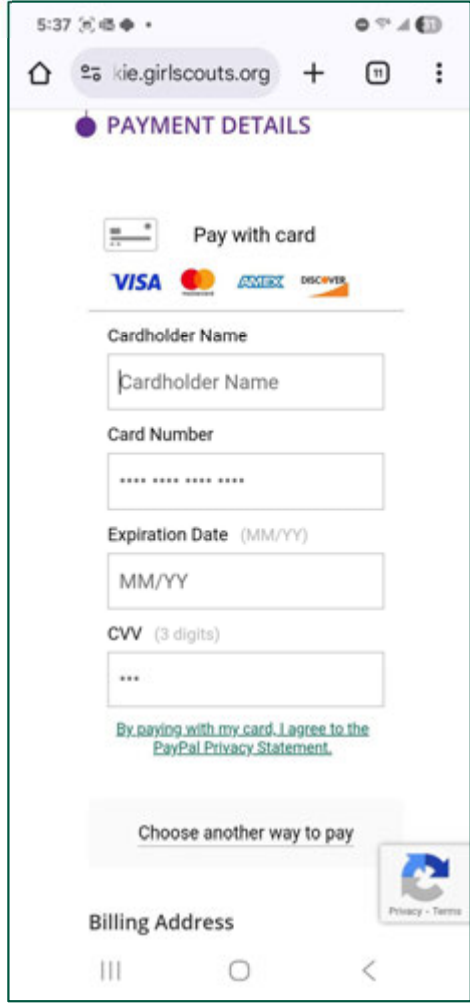
1



2



3



Customer View-Confirmation

Order Checkout

DELIVER TO

Amelia Gabble
1231 Upas St
San Diego, CA 92103-5127
619-867-5309
mgtag22@gmail.com

ORDER PREFERENCES

Getting your order delivered by Girl Scout Jan requires approval by her parent. If your order is not approved within 5 days, what would you like to do?
✓ Donate my order to: Cancer Society

CONNECT WITH GIRL SCOUTS

Connect with Girl Scouts
✓ I was a Girl Scout!

PAYMENT DETAILS

Pay with card

VISA

MasterCard

Discover

AmEx

Cardholder Name

Amelia Gabble

Card Number

0000 0000 0000 0000

Expiration Date

02 / 26

CVV

123

Choose another way to pay

Billing Address

✓ Same as Delivery Address

Please review your cookie order and select "Place Order".

YOUR COOKIE ORDER

	QTY	AMOUNT
Thin Mints®	5	\$30.00
Adventurefuls®	3	\$18.00
Trefoils®	2	\$12.00
Donate Cookies	3	\$18.00
Subtotal		\$78.00
In-Person Delivery		FREE
TOTAL		\$78.00

By clicking the PLACE ORDER button, I agree to be bound by the [Terms of Use](#) and [Privacy Notice](#).

I have read, understand, and accept that all sales are final and cannot be changed or cancelled once placed. Please verify all billing, delivery address information, and items selected for purchase are correct before submitting your order.

PLACE ORDER

Thanks for your order!

Print

Your Girl Scout cookie order was placed on **October 9, 2025**. Your order number is **#05779537**.

- A confirmation email with your order details will be sent to: mgtag22@gmail.com
- Your order has been sent for parent approval. This could take up to 5 days.
- If your delivery request is approved, you'll be contacted by the Girl Scout when she can deliver the cookies. In-Person delivery will be fulfilled after January 30 and based on the Girl Scout's personal supply of cookies, local availability, and the timing of the order. We appreciate your patience.
- If In-Person delivery is not approved, your order will be canceled.
- The cookie packages you donated (you're AWESOME!) will be sent to "Charity Name Here". Thank you for your generosity!

YOUR ORDER	AMOUNT
Adventurefuls® 1 package	\$5.00
Trefoils® 1 package	\$5.00
Thin Mints® 1 package	\$5.00
Exploremores™ 1 package	\$5.00
Donate Cookies, 3 packages	\$15.00
Order Subtotal	\$35.00
In-Person Delivery	FREE
TOTAL PAYMENT	\$35.00

All cookie sales are final

Thank you for supporting Cyra with your purchase of delicious Girl Scout cookies.

Cyra's council is Girl Scouts North Carolina Coastal Pines Inc

The Girl Scout cookie program is the largest girl-led entrepreneurial program in the world.

Tell Cyra "THANKS FOR THE COOKIES"

SEND A CHEER

You've earned your Digital Cookie Patch!

DOWNLOAD NOW

MORE FROM GIRL SCOUTS

PLACE A NEW ORDER

JOIN GIRL SCOUTS

BECOME A VOLUNTEER!

Send Girl Scout a Cheer

Place another order

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70

Digital Cookie Shipping Fees

Package Bracket	Digital Cookie 2024-2025 Consumer Charged Flat Fee
4-8	\$11.99 (tier A)
9-12	\$13.99 (tier B)

NEW

For orders of 13 packages or more shipping is calculated as follows:

13 packages of cookies: tier B (12 packages) + tier A (1 more package) = \$25.98

25 packages of cookies: tier B x 2 (24 packages) + tier A (1 more package) = \$39.97

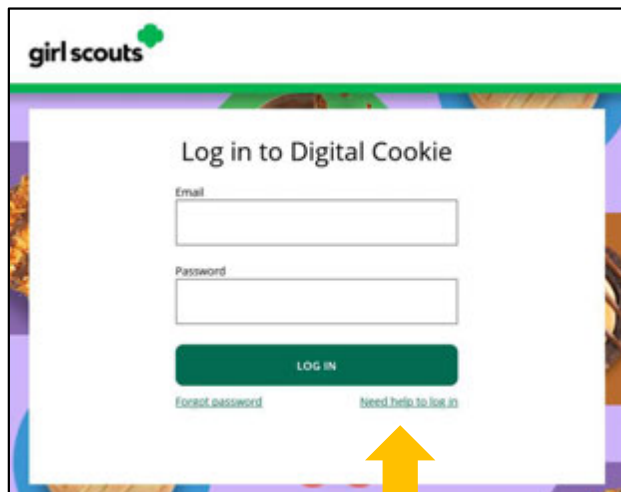
\$5.00 surcharge to orders shipping to Hawaii, Alaska, Puerto Rico, APO/FPO/DPO, Guam and US Virgin Islands

- Don't make the decision for your customers, the answer is always no unless you ask.
- Customers want the cookies and are willing to pay shipping
- They have the option to not purchase shipped and still donate-that is more sales than not asking



Digital Cookie Registration Self-help Steps

Digital Cookie Registration Self-help Steps



Need Help to
Log In

Help with Log In

Registration email

You must click the access link in your **Digital Cookie registration email** to log in for the first time and complete set up for Digital Cookie. (See our [tip sheets](#) steps 1-3.) it can take up to 15 minutes to receive the email. Check your spam folder too.

> [Request a registration email](#)  [The registration process](#)

If you clicked the registration link and your email is not recognized, check if registration has started for your troop. If it's time, you'll be able to self-register. (See our [tip sheets](#) steps 4-7).

> [Check if registration has started for your troop.](#)

Problems with email address

The email you're trying to sign in with may be different than what the council supplied.

> [Check the email address that's on file for you](#)

Problems with password / too many attempts, locked out

If you forgot your password, or are using one from last year's cookie season, you need a new password.

> [Forgot your password](#)

If your account got locked from too many login attempts, go to the log in screen and try to log in 1 more time. You'll see a message with a link to unlock your account or to contact customer support.

> [Go to login](#)

It's still not working... [contact customer support](#)

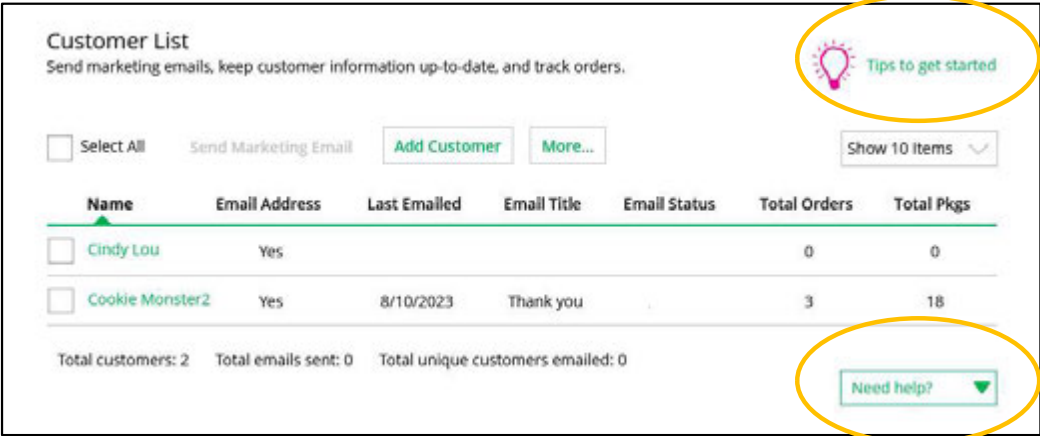
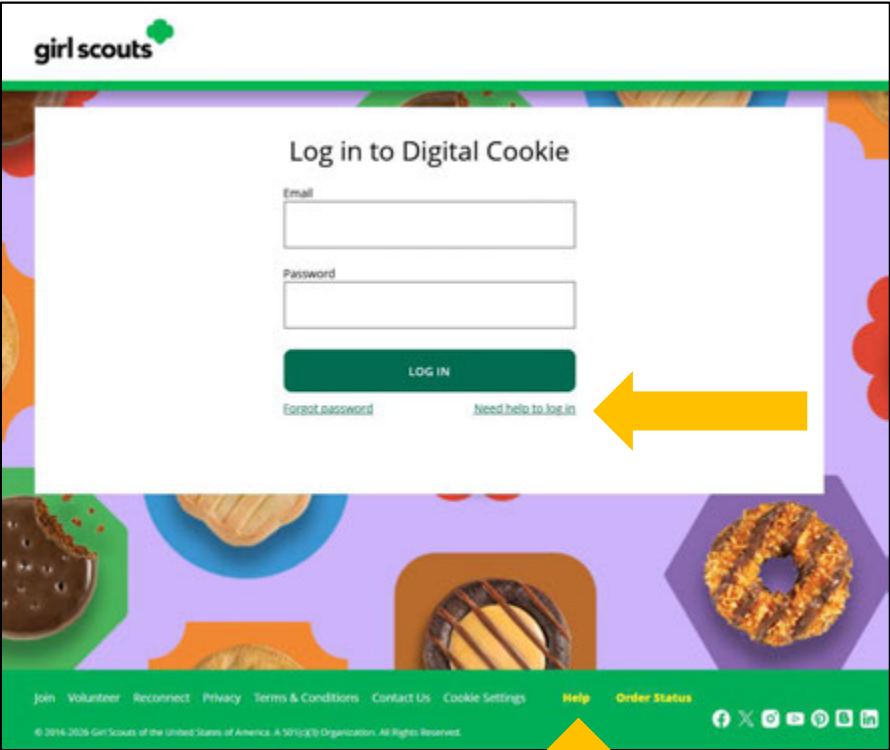
4



Digital Cookie Help Center

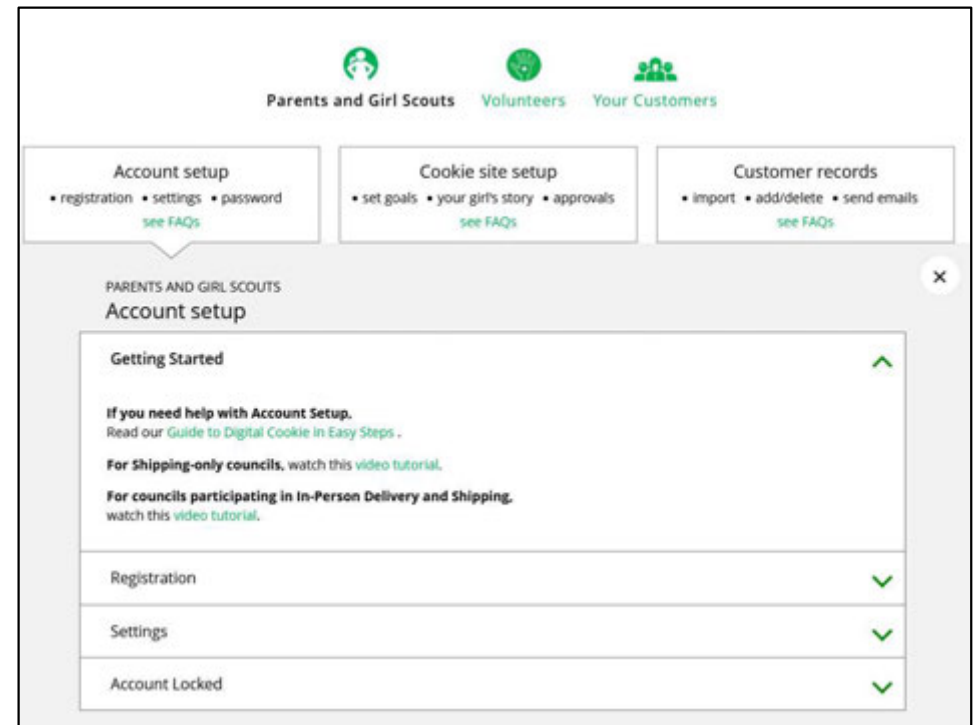
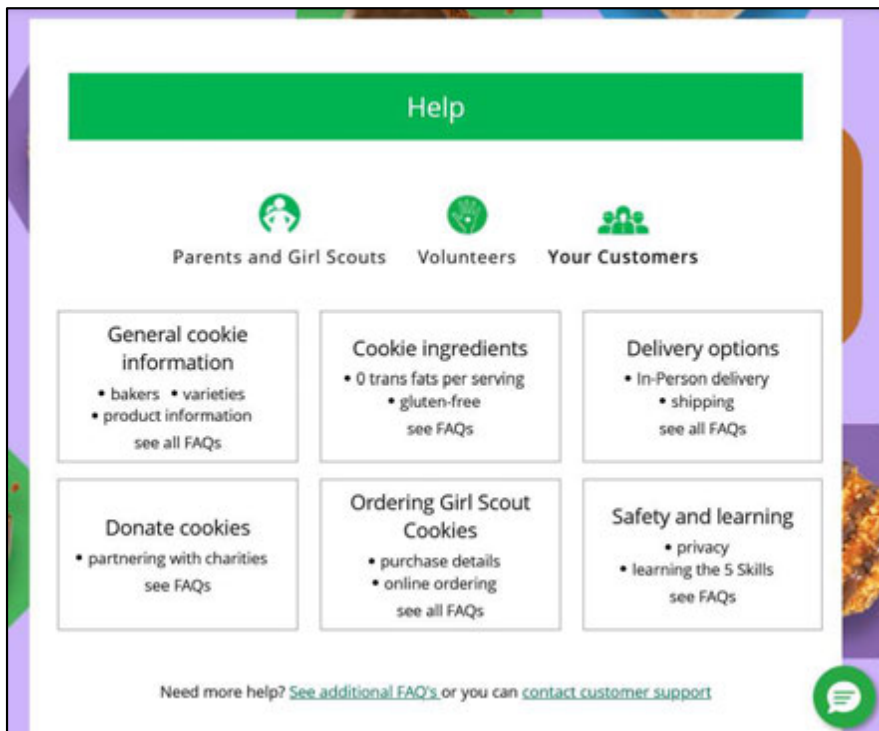
Digital Cookie Help Center

Your go-to place if you need support!



Digital Cookie Help Center

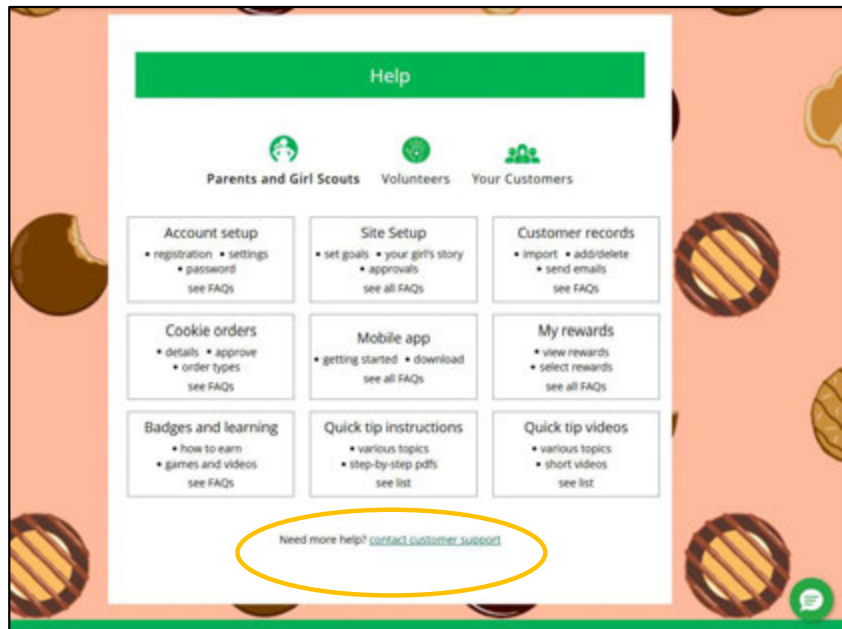
Select which role and category you need support on.



Inside, each category will have detailed instructions, links to tip sheets, or even video tutorials to help you.

Digital Cookie Help Center

After looking, still can't find what you need? Contact customer support.



Live Chat button to chat with a Digital Cookie support agent during business hours.

Click the topic you need help with and complete the form for more assistance.

Digital Cookie Customer Support

Need help with Digital Cookie? View our [FAQs](#) or contact us using one of the forms below.

Registration Issues Form

- Did not receive registration email
- Other registration concerns

Account Issues Form

- Your account is locked
- Incorrect account information
- Password inquiries

Other Questions or Issues Form

- Need help with cookie site setup
- Questions about customer list
- How to send emails
- Sharing my cookie links
- Issues with the mobile App

Order Issues Form

- Order hasn't been received
- Order Status
- Unable to place order
- Cookie taste/quality concerns
- Damaged/incorrect cookies

System Issues Form

- Mobile App not working
- Unable to place an order
- Digital Cookie not working

Feedback Form

- Share ideas or feedback regarding the Digital Cookie Platform and Digital Cookie Mobile App

Thank You!

Presenter Name:

Presenter Title:

Contact Info:



