

# **NOMINATION AND ENDORSEMENTS**

Name of Sponsor submitting the NOMINATION \_\_\_\_\_  
Address of Sponsor \_\_\_\_\_  
Telephone \_\_\_\_\_ or \_\_\_\_\_  
E-Mail \_\_\_\_\_  
Service Unit \_\_\_\_\_ Troop# \_\_\_\_\_ Cluster# \_\_\_\_\_

CANDIDATE _____ Address _____ Telephone _____ or _____ Service Unit _____ Troop# _____ Cluster# _____
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## **ENDORSEMENTS (must be different from SPONSOR)**

### **Endorsement 1**

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone \_\_\_\_\_ or \_\_\_\_\_  
E-Mail \_\_\_\_\_  
Service Unit \_\_\_\_\_ Troop# \_\_\_\_\_ Cluster# \_\_\_\_\_

### **Endorsement 2**

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone \_\_\_\_\_ or \_\_\_\_\_  
E-Mail \_\_\_\_\_  
Service Unit \_\_\_\_\_ Troop# \_\_\_\_\_ Cluster# \_\_\_\_\_

### **Endorsement 3 (required for Thanks Badge, Thanks Badge II and Black Diamond Pin only)**

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone \_\_\_\_\_ or \_\_\_\_\_  
E-Mail \_\_\_\_\_  
Service Unit \_\_\_\_\_ Troop# \_\_\_\_\_ Cluster# \_\_\_\_\_

Field Executive or  
Service Unit Administrator Signature \_\_\_\_\_

# **SPONSOR NOMINATION**

Submitted in support of \_\_\_\_\_

Title of recognition (check one)

- Appreciation Pin
- Honor Pin
- Thanks Badge
- Thanks Badge II
- Black Diamond Pin

Previous awards earned by nominee (if known)

Previous position(s) held by nominee:

Please give a detailed description of how nominee has delivered service beyond expectation of the position held:

List the impact and results of this person's actions:

List groups benefiting from the candidate's service:

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List other background, community roles, and services if relevant:

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Nominee's number of years in Girl Scouting (for information only—not to be used as a requirement for recognition) \_\_\_\_\_

List names of individuals submitting letters of endorsement:

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SPONSOR SIGNATURE

- Appreciation Pin requires two (2) endorsements from at least one service unit or program area.
- Honor Pin requires two (2) endorsements from two (2) different service units or program area.
- Thanks Badge, Thanks Badge II and Black Diamond Pin require at least three (3) endorsements that reflect the council-wide service and impact the nominee has made to the goals of the council.

Sponsor nomination and all endorsements must be submitted in a package along with the cover page. Only nominations received by **February 15** will be considered for the current year.

## Girl Scouts of Black Diamond Council

### **APPRECIATION PIN**



#### **GUIDELINES**

##### **Appreciation Pin**

The Appreciation pin is a square goldtone pin depicting the Girl Scout logo. It is worn on the right side of the uniform above the personalized identification pin.

##### **The Requirements**

The Appreciation pin recognizes an adult who has delivered outstanding service to at least one geographic area, service unit or program delivery audience.

1. The candidate is a registered Girl Scout adult volunteer
2. The candidate provides outstanding service to at least one service unit or area.
3. The candidate goes beyond the expectations for the position.

##### **The Nomination**

An individual or group familiar with the service performed submits an application or narrative that documents the service and its scope and impact to the recognitions committee. This is the NOMINATION. Two individuals or groups familiar with the service performed submit letters of endorsement to the council's recognitions committee. These are ENDORSEMENTS.

##### **The Approval**

The recognitions committee reviews the application and the letters of endorsement and recommends approval or denial to the council board of directors. The council board of directors approves or denies the award and notifies the recognitions committee and nominating group or individual. Appreciation Pins are presented at Service Unit Recognitions Events.

Who makes a good Appreciation pin candidate?

- A volunteer who recruits coworkers to lead or sponsor troops/groups.
- A volunteer who develops and implements a successful family partnership campaign that exceeds financial goals.
- A recruiter/organizer on the service unit team who increases membership in all groups and holds a stable retention pattern over several years.
- The manager of a successful product sale.
- A day camp director whose effective management results in an increase in participation by girls and adults over a period of time.

The NOMINATION and the two ENDORSEMENTS must be submitted as a package to the Charleston Service Center no later than **February 15** to be considered for the current year. Nominations and endorsements may be submitted in writing, on audiotape, on videotape or DVD. The Nomination package may be hand delivered to 210 Hale Street in Charleston, mailed, or faxed.



# Girl Scouts Of Black Diamond Council

## **ENDORSEMENT**

Submitted in support of \_\_\_\_\_

Title of recognition (check one)

- Appreciation Pin
- Honor Pin
- Thanks Badge
- Thanks Badge II
- Back Diamond Pin

In what capacity are you familiar with the nominee? \_\_\_\_\_

### **OPTION 1**

In 100 words or less, state your reasons for endorsing this nomination. Include facts and figures whenever possible. Use additional pages.

Please include

- How the nominee's performance has been outstanding or beyond expectation.
- How the nominee's contributions have benefited Girl Scouting.

### **OPTION 2**

On a separate sheet of paper, make a list of the activities in which the nominee has been engaged. Be sure to include:

- The type of activity and the group that benefited.
- The nominee's position (chair, director, event planner, trainer, etc).
- How was the service outstanding or beyond expectation.

### **OPTION 3**

Record a video or audio tape detailing the contributions of the nominee and how those contributions benefited the organization. Include as much information as possible while keeping the time to less than 5 minutes. Be sure to tell why the performance was outstanding or beyond expectation for the position.

Endorser Signature \_\_\_\_\_

Return to SPONSOR by \_\_\_\_\_  
(Date)



# Girl Scouts Of Black Diamond Council

## **ENDORSEMENT**

Submitted in support of \_\_\_\_\_

Title of recognition (check one)

- Appreciation Pin
- Honor Pin
- Thanks Badge
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- Back Diamond Pin

In what capacity are you familiar with the nominee? \_\_\_\_\_

### **OPTION 1**

In 100 words or less, state your reasons for endorsing this nomination. Include facts and figures whenever possible. Use additional pages.

Please include

- How the nominee's performance has been outstanding or beyond expectation.
- How the nominee's contributions have benefited Girl Scouting.

### **OPTION 2**

On a separate sheet of paper, make a list of the activities in which the nominee has been engaged. Be sure to include:

- The type of activity and the group that benefited.
- The nominee's position (chair, director, event planner, trainer, etc).
- How was the service outstanding or beyond expectation.

### **OPTION 3**

Record a video or audio tape detailing the contributions of the nominee and how those contributions benefited the organization. Include as much information as possible while keeping the time to less than 5 minutes. Be sure to tell why the performance was outstanding or beyond expectation for the position.

Endorser Signature \_\_\_\_\_

Return to SPONSOR by \_\_\_\_\_  
(Date)



## Girl Scouts of Black Diamond Council

### **How to Write a Good Nomination or Endorsement**

Writing an endorsement for an adult recognition, whether it is for a service unit award or the Thanks Badge, is a very important responsibility.

Outstanding Leader, Outstanding Volunteer, Short Term Volunteers, Progressive Volunteers are reviewed and approved by the Service Unit Recognitions Committee. Service Unit recognitions require only a nomination form with no endorsements. The Appreciation Pin, Honor Pin, Thanks Badge, Thanks Badge II and the Black Diamond Pin are reviewed by the Girl Scouts of Black Diamond Council Recognitions Committee. Council-level recognitions require a nomination as well as 2-3 endorsements.

Each nomination is considered on its own merit and is not rated against other nominations. The best nominations and endorsements include as much supporting information as possible. When writing a nomination or an endorsement, always include examples of times when the nominee made significant strides toward excellence. Facts and figures always help the review committee see the nominee in the best light. Remember, the review committee only knows the nominee by the information you include in your writing. The more detail you include, the better picture the committee has of the contributions the nominee has made to the organization.

The deadline to submit nominations for Council-level recognitions is **February 15**. Nominations and endorsements are happily accepted by mail or fax---don't forget the appropriate signatures! Audio taped and video taped nominations and endorsements are also acceptable.

In approximately 100 words you can say a lot! A good endorsement might go something like this.....

*Anna joined our service unit 5 years ago. When she took over the Recruiter/Organizer position on the Service Unit Team 3 years ago, our membership was only 125 girls in 5 schools. Now the membership is 440 girls in all 15 schools in our area. More than 75% of the girls consistently return for another year of Girl Scouting. She started a Daisy Girl Scout program in 3 schools where no program was available to the Kindergarten girls. She was instrumental in getting 25 girls to join a Studio2B group that is still growing. The adult membership has grown from only 20 adults in 2003 to more than 86 today.*

Find all Adult Recognition forms at [www.bdgsc.org](http://www.bdgsc.org).