



Girl Scouts of Black Diamond Council  
**A Look Back: Reflecting on Your Year**

*In order to provide the best program possible for girls, Facilitators (Leaders) are asked to complete a year-end evaluation and submit it by the given deadline.*

*Submission of this form is necessary in order for you to be considered for reappointment as troop Facilitator for the next membership year. In addition troops must have completed all starred (\*) items and at least four additional items, with one being from the "Beyond the Troop" category, to qualify for the Diamond Award.*

**Directions:** Return the form and a copy of the troop's most recent bank statement to the council field center by June 1, 2009.

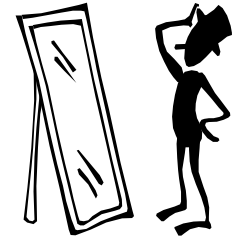
Is this troop currently active? yes \_\_\_ no \_\_\_

Name: \_\_\_\_\_ Service Unit: \_\_\_\_\_

Troop #: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Zip: \_\_\_\_\_ Email: \_\_\_\_\_



Number of girls in troop: \_\_\_ Number of girls returning to troop from Last Year: \_\_\_

Please indicate the number of girls at each level in your troop:

Daisy: \_\_\_ Brownie: \_\_\_ Junior: \_\_\_ Cadette: \_\_\_ Senior: \_\_\_ Ambassador: \_\_\_

**Girl Scout Program:** We displayed an understanding of the Girl Scout Program through the following activities.

\*1. What type of troop government do you use? (Check all that apply):

\_\_\_ Daisy Circle \_\_\_ Brownie Ring \_\_\_ Patrol \_\_\_ Steering Committee \_\_\_ Town Meeting \_\_\_

\*2. List any activity or badge work done this year and briefly note how it supported the components of the Girl Scout Leadership Experience model (Discover, Connect and Take Action).

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3. Do you apply the Girl Scout processes within the Girl Scout Leadership model in activity designs? (Check all that apply.) Girl led \_\_\_ Learning by doing \_\_\_ Cooperative learning \_\_\_

\*4. We did \_\_\_ service project(s) this year, contributing approximately \_\_\_ combined hours to our community/society. List one project: \_\_\_\_\_

\*5. We participated in at least one of the following (check all that apply):

\_\_\_ Juliette Low Birthday Celebration \_\_\_ Girl Scout Week Activities \_\_\_ Thinking Day  
Event/Activity \_\_\_ Bridging Activity/Ceremony \_\_\_ Day Camp \_\_\_

6. We did at least one outdoor activity. \_\_\_ yes \_\_\_ no

If yes, list the type of activity: \_\_\_\_\_

7. We conducted a re-dedication for all members and an investiture for new members. \_\_\_yes  
\_\_\_no

**Beyond the Troop:** We reached out to other Girl Scouts, and adults other than troop Facilitators were involved in our activities.

8. Parents and other adults were involved in troop activities. yes no

Check all that apply:

Transportation Telephoning Program consultant Troop committee Cookie/Fall  
Product Chair First Aider Camp Assisted at meetings Refreshments Troop  
Committee Other: \_\_\_\_\_

9. We participated in a Cluster or Service Unit event with girls from other troops. yes no

If yes, the name of the event was: \_\_\_\_\_

10. We participated in at least one Council Sponsored event. yes no

If yes, the name of one of the events was: \_\_\_\_\_

11. We participated in one or more programs offered by GSUSA yes no

Program name: \_\_\_\_\_

12. We carried out bridging activities with a younger troop and an older troop during the past year.

We did \_\_\_\_\_ (activity) with \_\_\_\_\_ (grade level) Troop #: \_\_\_\_\_

We did \_\_\_\_\_ (activity) with \_\_\_\_\_ (grade level) Troop #: \_\_\_\_\_

**Black Diamond Council Support:** Our troop acknowledges its responsibility to do its part to support and carry out our Council's goals.

\*13. We participated in the following registration options:

Fall / On-Time Registration (by October 1) Spring Registration (by June 15)

For new troops/groups, the majority of the registrations were received no later than one month following the first meeting.

\*14. We participated in the Cookie Sale Program yes no

Number of girls participating \_\_\_\_\_ Number of cases sold \_\_\_\_\_

15. We participated in the fall product sale yes no

Number of girls participating \_\_\_\_\_ Number of items sold \_\_\_\_\_

\*16. The families of girls in our troop were actively encouraged to participate in the Family Partnership Campaign during the current membership year. yes no

How?

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**Prepared Leadership:** We are committed to safety and good leadership for our girls and keep current on Girl Scout activities and safety issues.

17. Both the Facilitator (Leader) and assistant Facilitator (Leader) have completed GSUSA Orientation, Black Diamond Council Orientation, Basic Leadership, and Leadership Essentials.

\_\_\_yes \_\_\_no

18. At least one adult has completed additional training during the year to help enrich our program for the girls. List training and who attended.

Training:

Name of adult:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\*19. At least one adult has completed Child Abuse Awareness workshop. \_\_\_yes \_\_\_no

Name of adult: \_\_\_\_\_

\*20. At least 3 adults were registered, and if necessary, additional adults were registered to abide by the girl/adult ratio standard in Safety-Wise for the age-level of our troop. \_\_\_yes \_\_\_no

Number of Girls Registered: \_\_\_ Number of Adults Registered: \_\_\_\_\_

\*21. At least one adult has completed the Safety-Wise Self-Study.

Name of adult: \_\_\_\_\_

22. Adults from our troop attended at least 50% of local Service Unit meetings. \_\_\_yes \_\_\_no

23. The training we received through Girl Scouts of Black Diamond Council helped us provide better services and activities for our girls. \_\_\_yes \_\_\_no

If no, please explain.

\_\_\_\_\_  
\_\_\_\_\_

## Facilitator (Leader) Commitment

I intend to continue as a Facilitator (Leader) next year. \_\_\_yes \_\_\_no

If no, please tell us why you are choosing not to return as a Facilitator:

\_\_\_\_\_  
\_\_\_\_\_

If you do not intend to continue, can you recommend someone to fill the position next year?

\_\_\_ yes \_\_\_ no. If yes, please list the name and phone number below.

\_\_\_\_\_

# Troop Financial Report

Please attach a copy of the troop's most current bank account statement.



## Income

<i>Balance on hand at start of the year.</i>	\$
<i>Troop/group dues collected at meetings.</i>	\$
<i>Cookie Sale Proceeds.</i>	\$
<i>Fall Product Sales Proceeds.</i>	\$
<i>Total from other money-earning activities.</i>	\$
<b>Total Income</b>	\$
<i>Subtract "Total Expenses" here from table on the right.</i>	\$
<b>Current balance on hand</b>	\$

## Expenses

<i>Meeting Supplies/ Equipment.</i>	\$
<i>Badges, pins, etc.</i>	\$
<i>Service Projects.</i>	\$
<i>Program Activities.</i>	\$
<i>Financial support from troop to individual girls.</i>	\$
<i>Cost of conducting money-earning activities.</i>	\$
<i>Girl Scout training fees for Facilitators.</i>	\$
<b>Total Expenses</b>	\$

1. Between now and next fall our troop is planning to use the balance of these funds in the following ways:

2. Does your troop have appropriate council signature and your Service Unit Administrator or Service Unit Treasurer on its bank account? \_\_\_yes \_\_\_no

Please list the names listed on the troop bank account: 1. \_\_\_\_\_

2. \_\_\_\_\_ 3. \_\_\_\_\_

## Diamond Award

By completing "A Look Back" and completing the starred requirements, your troop qualifies for the Diamond Award. The first year a troop earns the Diamond Award they receive one patch, a banner for the troop and an opportunity to order a patch for each member of the troop. Each year after earning the banner, troops get one patch for their banner and an additional opportunity to order patches for each troop member.

If you wish to purchase additional Diamond Award patches for the members of your troop, please enclose the proper amount of payment with your "A Look Back". Checks should be made payable to Girl Scouts of Black Diamond Council.

Number of Patches \_\_\_\_\_ X .60¢ each = \$ \_\_\_\_\_

<p><b>For Office Use Only:</b> _____</p> <p><b>Field:</b> _____</p> <p><b>Approved:</b> _____</p> <p><b>Date:</b> _____</p>
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