

Service Unit Team Meetings

August, September, October

1. Service Unit plan of work
2. Review Leadership Team News as needed
3. How can we get people to use online registration?
4. How do we manage the on time paper registrations?
5. Schedule orientations and other trainings such as Fall Product, Cookie, etc.
6. Council Campfires
7. How are we going to reach every elementary school for recruitment to ensure that all girls have the chance to become a Girl Scout member?
8. Event planning
9. Recruitment of additional Service Unit team positions
10. Regional Service Unit team kick-off events
 - a. When
 - b. Attendance and registration

Camp Pathway Trainings

- a. When
- b. Attendance and registration

November (Additions)

1. Volunteer Recognitions
 - a. Resources
 - b. Nomination & endorsement
 - c. Timeframes and due dates
2. Cookie Kick-off planning
3. Add-a-member planning

Agenda Template for Service Unit Team Meetings

1. Call to order
2. Opening (GS Promise & Law)
3. Communication Liaison Report
 - a. Last meeting's minutes for approval
4. Finance Liaison Report
 - a. Scheduling for new bank account set up
5. Local Data Specialist Report
 - a. Membership status
 - i. Comparison to local area goal
 - ii. Retention figures for girl and adult members
 - iii. Council goal
6. Old Business
7. General Local Area Updates
8. Council Updates & News
 - a. See publications (ONE, Council Connections, Leadership Team News)
9. New Business
 - a. See suggested agenda items
10. Close the meeting

If time allows, provide short trainings before or after the local area meetings for new troop leadership. This may also be an opportunity for planning groups to spend time working together on special projects such as Thinking Day, Cookie Kick-off, etc.

Agenda Items for Service Unit Team Meetings

August

- Benefits of online registration
- Trainings – What does everyone need?
- Council Campfire
- New member recruitment
- Do we have recruiters at each school?
- Troops accepting new members
- Upcoming local, regional and council wide programs
- Troop rededication and investiture ceremonies
- Filling open positions on the Service Unit team
- Volunteer Essentials/updating information on the flash drive bracelets
- Camp Pathway Training registration, dates, etc.

September

- Benefits of online registration
- Returning troop status Are all troop members registered?
 - Does every troop have an assigned leader, co-leader/ assistant leader?
 - Do troops whose leaders did not return, have new troop leadership?
- Trainings – What does everyone need?
- Council Campfires
- Fall recruitment progress, by school
- Fall Product sale training
- Upcoming local, regional and council wide programs
- Recruit additional Service Unit team positions
- Troop rededication and investiture ceremonies
- Volunteer Essentials/updating information on the flash drive bracelets
- Camp Pathway Training registration, dates, etc.

October

- Juliette Gordon Low Birthday October 31, 2013
- Schools that still need additional recruitment
- Council Campfires
- Fall Product check-in
- Upcoming local, regional, council wide programs, parades and holiday events
- Recruit additional Service Unit team positions
- Volunteer Essentials/updating information on the flash drive bracelets
- Camp Pathway Training registration, dates, etc.

- Scheduled trainings
- Add a member plans for Nov – March

November

- Upcoming local, regional, council-wide programs, parades and holiday events
- Share information about or show online volunteer recognition videos and begin the nomination /endorsement process.
 - Resources, forms, due dates
- Fall Product deliveries
- Cookie Sale planning
 - Training
 - Kick-off
- Upcoming local, regional, council-wide programs
 - Thinking Day
 - Girl Scout Sunday
 - Girl Scout Week
- Add-a-member plans for Nov. – March
- Phase II recruitment plans